

## Abington Public Library

Meeting Minutes

April 11, 2016

Called to Order: 6:59pm

Attendees: Henry DiCarlo, Chairman  
Betty Henderson, Vice Chairman  
Laura Nuttall, Recording Secretary  
Gail Bergin  
Mary Gillis  
Gerry Haas  
Barbara McLaughlin  
Jake O'Neill  
Deborah Grimmett, Library Director

Absent: Will Adamczyk

Guest: Carrie Murray

Minutes for the meeting held on March 21, 2016 were reviewed by the board. **MOTION to accept the March 21, 2016 minutes was made by Betty, seconded by Jake and accepted unanimously with one abstention.**

### Chairman's Report

-We are getting toward the end of the fiscal year and things are going well.

-Will attended his last Library Trustee Meeting last month. He could not make tonight's meeting because he had to be at the Milton Library Trustee Meeting. Thank you to Will for all of your years of service to the APL, your presence at the Board Meetings will be missed.

### Library Director's Report

-Monthly financial and statistical reports-The budget is pretty much where it should be. The Building Maintenance and Repair Budget and the Electricity Budget are worrisome. Even if the Capital Article is passed at Town Meeting, the Building Maintenance and

Repair Budget will be about \$3,000.00 short. The Books and Magazine Budget will be going way down because the staff has been ordering lots of stuff recently. On the bright side, circulation was up, people count was up, program attendance was up and the Toddler Times numbers are steady.

- Programming Update- Abington Reads 2016 is underway. Anthony Amore gave a great presentation and it was well attended. The adult and teen paint programs were also well attended. There are two adult coloring programs scheduled in the coming weeks.

-Friends-The tables are all set up for the Book Sale. Thank you to all of the TAB members that helped set up the table this afternoon!

-Museum Pass Update-The Isabella Stewart Gardner Museum Pass is ready to be used. A pass to the Edward M. Kennedy Museum will be ready soon. Deb is working on changing the Tixkeeper programming so that JFK Museum Pass and the EMK Museum Pass can be taken out together since they both are in the same area in Boston. The Battleship Cove Museum Pass may be discontinued due to lack of use.

-Other-ALA has a web design program that Sandy is interested in attending. It is a 30 hour program and the tuition is \$175.00. If Sandy attends the program then the tuition will be reimbursed.

-Other-The second State Aid payment has been received. The total amount of the check is \$10,915.38. LIG is \$5,355.44, MEG is \$4,350.24 and the Nonresident Circulation Offset Award is \$1,209.70.

## **Building Issues**

-Updating the Copeland Room-The estimated total for the updates and repairs on the Copeland room is \$9,035.00. The total includes \$2,390.00 to Polyurethane all the woodwork in the Copeland Room. Although it would be nice to have it done now, it is a little too expensive for the budget and will have to be done at a later time. The painting, carpet cleaning and repair, and the installation of new lights will be done after Memorial Day. **MOTION to take \$1,500.00 out of State Aid to use to update and repair the Copeland Room was made by Jake, seconded by Gail and accepted unanimously.**

-Study Rooms-Helene is working with Deb to get paint colors selected for the Study Rooms.

-Other-It was discovered last week that two ridge caps had fallen from the roof. Moberg was called in to temporarily fix the roof. They will be back to permanently fix it at a later date.

-Other-The new bench was installed outside Friday morning.

-Other-Bob, the new custodian, is doing a wonderful job. There have been several comments from patrons stating that the building is cleaner.

-Other-The Town Manager is meeting with a representative about the Town Energy Project. Deb is going to go to the meeting to get information about what will be happening with the Library portion of the Project.

-Other-Last Sunday there was a power failure in the building that shut down the boiler. The heat was off most of Sunday into Monday morning. The boiler was fixed on Monday morning, but it took a long time to get the temperature in the building up to a comfortable level.

### **Current Library Issues**

-Strategic Planning –Deb has written the Community Vision Statement-2016.

-Abington Reads-The schedule for Abington Reads 2016 is available.

-Impact of New School Construction-Parking may be an issue with some of the larger programs for Abington Reads. Deb will deal with parking issues as they come up.

### **Old Business**

-FY17 Budget-The Warrant closes Friday, April 15. Deb has spoken with the Town Manager and has the Town Manager has filed place holder Articles just in case the Union contract gets settled before the Town Meeting.

-Recognition Wall-Deb has sent the information to ID Graphics and is waiting for the proofs to come back.

-Elections-Signs advertising the Library Book Sale will be put up at Emerald Hall during the election on April 30, 2016.

### **New Business**

- Tabletop Game Use Policy-Lots of new games and cards have been put into plastic storage containers and are ready to be put out in the next week or two. **MOTION to approve the Tabletop Game Use Policy was made by Barbara, seconded by Mary and accepted unanimously.**

-Other- One member of the union staff has not taken much vacation time during fiscal 2016 because of the staffing issues that have come up. She has many more hours of vacation time to carry over than is usually allowed and she is in danger of losing the time. Deb has spoken to the Town Manager and the Union and has gotten permission for a one time waiver to carry over the additional time that the staff member has accrued. The staff member will begin using this vacation time in the coming months.

### **Next Meeting:**

**May 9, 2016-Regular Meeting to be posted for 7:00pm.**

**June 6, 2016-Town Meeting to be posted for 6:45pm at AHS.**

**July 18, 2016-Regular Meeting to be posted for 7:00pm.**

**September 12, 2016-Regular Meeting to be posted for 7:00pm.**

**MOTION to Adjourn at 8:23 pm was made by Gerry, seconded by Gail and accepted unanimously.**