

Abington Public Library  
Board of Library Trustees

Meeting Minutes                      November 13, 2017                      Called to Order: 7:02pm

Attendees: Henry DiCarlo, Chairman

Betty Henderson, Vice Chairman

Laura Nuttall, Recording Secretary

Gail Bergin

Mary Gillis

Carrie Murray

Deborah Grimmett, Library Director

Absent: Gerry Haas

Barbara McLaughlin

Jake O'Neill

Minutes for the Board meeting held on October 16, 2017 were reviewed by the board. **MOTION to approve the October 16, 2017 minutes was made by Betty, seconded by Mary and accepted unanimously with one abstention.**

### **Chairman's Report**

-A letter from the Massachusetts Board of Library Commissioners was received stating that the Abington Public Library is in MAR compliance and will be getting a first payment of \$10,328.48 in State Aid to Public Libraries.

-A thank you note from Jean Lothrop was received.

### **Library Director's Report**

-Monthly financial and statistical reports-Things are looking good. The salary budget is right where it should be as well as the book budget. Circulation is still down but the people count is up and the study room use is up.

-Programming Update-Things are winding down for the winter with the Olmstead talk on Wednesday night. The Ken Gloss program had 33 attendants and the Rory Raven program had 55 attendants. The teens have some fall and winter programs scheduled. Amy will be doing Pre-K and Kindergarten story hours on a monthly basis now.

-Friends of the Library-The Friends are meeting next week. They will be soliciting businesses for donations to refurbish the chairs in the back of the Library and in the YA room. The Friends are also selling Abington pillows.

-OCLN-The Overdrive trial sharing program with the Minuteman and SAILS networks is going on through January. The new borrowing system has been very successful.

-Other-We have a home delivery patron who is very happy with the service the Library is providing to her.

-Other-The trial cooking program is getting lots of good feedback. Drop-in teen craft day is this Saturday 12-4.

-Other-Deb is going to do a cost analysis on the Library Pass use.

## **Building Issues**

-HVAC-Compressors-The compressors are off for now and the new ones will be coming in the spring.

-HVAC-Heat Pumps-One of the Heat Pumps is working and the other is still being fixed. There was some water on the floor in the boiler room when the heat was turned on but everything is ok now.

-Roof – Heat Cables- The heat cables are all working now.

-Curbing-Town Hall is getting price quotes for granite curb stones for the front of the Library. They should be installed in the late fall.

- Front Doors-Carrie Bates is going to be painting the front doors.

## **Current Library Issues**

-Impact of New School-The Library has been better after school. Deb had to call the police last week for an incident that happened in the parking lot with a couple of boys but other than that the number of disturbances has decreased. Deb is going to send out a reminder to the school that the Library will be closing at 1:00pm the day before Thanksgiving.

-20<sup>th</sup> Anniversary Celebration-A draft of the invitation was reviewed by the Board and a guest list was discussed. On Saturday, January 27, 2018 Deb will need some volunteers to help move furniture and risers.

-Other-The question of the status of the 20 year bond was brought up. Henry and Deb are going to look into it.

## **Old Business**

**-FY19 Budget-MOTION to approve the FY19 Budget was made by Carrie, seconded by Gail and accepted unanimously.**

**-FY19 Action Plan Update-MOTION to approve the FY19 Action Plan was made by Betty, seconded by Mary and accepted unanimously.** Deb is not going to apply for an LST grant this year.

-Revised State Aid Budget for FY18-Deb will have the State Aid Budget of FY18 at the next meeting.

## **New Business**

**-Inclement Weather Policy -MOTION to approve the Inclement Weather Policy was made by Laura, seconded by Betty and accepted unanimously.**

**-TAB Food for Fines Request-MOTION to allow the Teen Advisory Board to collect food for fines during the month of February was made by Gail, seconded by Mary and accepted unanimously.**

-Donation-Deb has not heard back from the gentleman that called about making a donation to the Library.

-Other-TAB is going to be asking to plan another overnight event.

**Next Meeting:**

**January 8, 2018 at 7:00pm in the Abington High School Library**

**February 12, 2018 at 7:00pm**

**MOTION to adjourn at 8:50 pm was made by Carrie, seconded by Gail and accepted unanimously.**