

Abington Public Library
Board of Library Trustees

Meeting Minutes

January 8, 2018

Called to Order: 7:10 pm

Attendees: Henry DiCarlo, Chairman
Betty Henderson, Vice Chairman
Laura Nuttall, Recording Secretary
Gail Bergin
Mary Gillis
Gerry Haas
Carrie Murray
Deborah Grimmett, Library Director
Absent: Barbara McLaughlin
Jake O'Neill
Guest: Susan Crowley

The January 8, 2018 meeting took place at the High School/ Middle School Library. Prior to the start of the meeting, Susan Crowley, Library Media Teacher at the Abington High School and Middle School gave the Trustees of the Abington Public Library a tour of the beautiful new High School/Middle School Library.

Minutes for the Board meeting held on November 13, 2017 were reviewed by the board. **MOTION to approve the November 13, 2017 minutes was made by Mary, seconded by Betty and accepted unanimously with one abstention.**

Chairman's Report

-Gail, Mary and Henry are up for re-election this year. All three are going to run again.

Library Director's Report

-Monthly financial and statistical reports-Budgets are right on target. The December circulation statistics were not ready. November statistics were ok.

Hoopla is doing well, as are e-books. The Overdrive trial is going very well and may continue indefinitely. The number of school class visits has increased. Amy has been visiting the kindergarten classes on a monthly schedule this year and it has worked very well.

-Programming Update-Cookbook program that was in December did not have much success. A new program is going to happen in February. The Pioneer Woman Cookbooks are at the Circulation Desk. Take the cookbook home and try a recipe. If it is good, let Sandy or Linda know that you would like to make and bring that recipe to the Library on February 6 for a taste test and discussion on the recipes chosen. Steve Puleo will be discussing his book American Treasures on January 25. Gary Highlander will be presenting in February and March. Story Hour registration begins on Wednesday. There were 17 youngsters at Drop in Story Hour. TAB has submitted a letter for Food for Fines during the month of February. The state sponsored Bruins PJ drive as well as the "How I used my Library" program will begin in February.

-Friends of the Library-The Friends met today and they are all set with the catering for the 20th Celebration on January 28, 2018.

Building Issues

-HVAC-Compressors-Deb is working on writing the specs for the new compressors.

-HVAC-Heat Pumps-The second heat pump is still not back. Deb is going to call and find out when it will be ready.

-Boiler Room Heating Issues-The Thursday after Christmas the heater in the boiler room could not keep up with the cold. The meter was reading 31degrees. The Water Department suggested wrapping the meter with insulation to avoid the pipes from freezing. Deb wrapped the pipe and put more insulation up on the walls and under the sprinkler pump. The heat in the staff room and tech services has been turned up higher and the doors to the boiler room are open to keep the room warmer. Going forward Deb would like to get the room professionally insulated and have a heating system put in that can be monitored.

-Curbing-The new curbing is all done in front of the Library.

-Other-During the snow storm there was a brief power failure that caused the HVAC system to stop working. The SD card slot that is located in the Boiler Room fried. The system has been fixed to the tune of about \$2000.00. Deb can control the heat again. The front side portico lights have not worked since the storm so Deb will have them looked at also.

Current Library Issues

-Impact of New School-Everything is going well.

-20th Anniversary Celebration-Invitations went out. Friends are all set with food. The celebration starts at 2:00.

-Other-The bond for the Library was paid off in 2016.

Old Business

-OCLN Legislative Reception-The OCLN Legislative Reception will be on February 9, 2018 in the evening at the Brockton Public Library. Usually it is held in the morning but this year they are going to have an evening reception. The Friends have made a donation but none of them are able to attend. Deb has a conflict that night so she may not be attending either. Any members of the Board that are interested in going please see Henry or Deb.

-Aldrich Telescope-The new telescope has circulated and has holds.

New Business

-Telescope Circulation Policy -**MOTION to approve the Library Telescope Lending Agreement was made by Carrie, seconded by Gail and accepted unanimously.**

-Staffing Policy-MOTION to approve the Staffing Policy was made by Betty, seconded by Gail and accepted unanimously.

-Study Room Use Discussion-There are patrons who are very unhappy with the Study Room Use Policy. They want to use the room longer than the five hours and were very demanding of the staff when the policy was explained to them. Deb is going to make some changes to the Study Room Use Policy to allow patrons to remain in the room as long as no one else has it reserved. The new policy will be ready at the next meeting.

-MBLC FY2019 Legislative Agenda-Deb showed the Board the MBLC Budget Request for FY2019. Library funding is 0.06% of the State Budget.

-Other-Deb and Henry are meeting with the Financial Team on March 21, 2018 to talk about this year's budget.

Next Meeting:

February 12, 2018 at 7:00pm

March 12, 2018 at 7:00pm

MOTION to adjourn at 8:35 pm was made by Gerry, seconded by Carrie and accepted unanimously.