

Abington Public Library
Board of Library Trustees

Meeting Minutes

January 14, 2019

Called to Order: 7:01pm

Attendees: Henry DiCarlo, Chairman

Betty Henderson, Vice Chairman

Laura Nuttall, Recording Secretary

Gail Bergin

Mary Gillis

Gerry Haas

Barbara McLaughlin

Carrie Murray

Deborah Grimmett, Library Director

Absent: Jake O'Neill

Guest: Sarah Roberts

Sarah Roberts, the new Reference Librarian, was introduced to the Board of Trustees and welcomed by everyone.

Minutes of the meeting held on November 19, 2018 were reviewed by the Board.

MOTION to approve the November 19, 2018 minutes was made by Betty, seconded by Gerry and accepted unanimously with one abstention.

Chairman's Report

-Thank you to Carrie for recording the minutes of the last meeting.

-Stanley Littlefield, a long-time supporter of the Library, has passed away.

Library Director's Report

-Monthly Financial and Statistical Reports-Everything is looking good with the budget. Building Maintenance and Repair will be over budget again this year. December digital circulation was up again.

-Calendar 2018 Statistical Report-Digital circulation keeps increasing. It has steadily increased each year. The total circulation was up for 2018, but significantly lower than 2015 and 2016.

-Programming Update- Story Hours are full and going well. The Barn Babies program is this weekend and it is always a full house. Deb has printed a flyer with Special Events for Adult Audiences which includes dates and times for speakers, performances, and Device Advice with Sarah this winter.

-Friends of the Library-The Friends Raffle went very well and there are plans to do it again. Both raffle winners were very happy! The Friends are going to commission an artist to paint a picture of Rosie reading to children as a memorial. There is a space in the Children's Room for it. The Friends are looking for a local artist to do the painting. The consensus of the Board is that this is a wonderful idea.

-OCLN Update-Automatic Renewals-The SAILS network has instituted an automatic renewal program and it has worked well. OCLN has decided to have an "opt-in" program for automatic renewals. Only printed materials will be available for the "opt-in" automatic renewal. Deb will do some publicity to inform the public about the new "opt-in" automatic renewal that will begin in February.

Building Issues

-Town Energy Efficiency Project-Project people walked through the Library about two weeks ago. VAV Boxes will not be accessible in public areas. The project will continue when the equipment comes in.

-Lobby Lights-Andy has put LED lights into the new light fixtures in the Lobby. The lights have a fan attached to them that has a buzzing sound. The lights in the Lobby work now but when you enter the Library there is a slight humming or buzzing sound present.

-Snow Melt Sensor-The snow melt sensor has broken. Andy got it out of the ground. The new sensor that was sent by the company does not fit in the hole in the ground because they do not make the kind that we had anymore. Andy has been able to work around with another style sensor but it did not trigger with the freezing rain. Hopefully it will work if it snows.

-Other-Carrie Bates has repainted the chipped spots in the front doors.

Current Library Issues

-Yearbook Digitization Project-The project is on hold for now.

-Abington Reads 2019- “A Chance in the World” by Steve Pemberton is the Abington Reads book. Steve Pemberton is scheduled to speak at the Library on April 4, 2019. Deb is still waiting for the contract to be signed and returned.

-Fine Free Implementation-Starts Monday, January 15, 2019. OCLN has made all the necessary changes to the computer system to get rid of fines. Deb has been waiving old fines for the last couple of weeks and feels that this is going to be good for the patrons.

-LSTA Grant Application Update-The letter of intent for the LSTA Grant has been accepted. The draft of the grant application is due February 21, 2019 and the final application is due in April. Deb went to a workshop hosted by the MBLC to help with the Grant application. MBLC has a list of vendors that do preservation of old documents. There should be plenty of funds available for the Grant.

-Other-The Massasoit Community College Reads programs is doing the book “Push Out” by Monique Morris. Deb is going to help to promote the book. For the 20/21 school year, Massasoit may apply for a National Endowment for the Arts grant for a science related topic that the area Libraries could all be involved in.

Old Business

-FY20 Budget-The Budget has been sent to the Town Manager. Deb has not heard anything else.

-Community Preservation Act Funding Application for Sheila’s Garden-Deb is just waiting to hear back from them.

New Business

-Computer Purchase-Deb is going to be purchasing new computers with State Aid money. Sarah needs a new computer and they have been looking for a HP laptop with a seventeen-inch monitor. The new computer needs to be OCLN compatible with an HDMI cable. Five or six new desktop computers and monitors also need to be purchased. All the new computers will have Windows 10. The old computers will be used as back-up computers or they will be repurposed.

-2018 Annual Report-Deb is working on it.

-OCLN Legislative Reception-The OCLN Legislative Reception is going to be different this year. There will be four breakfasts in four different Libraries throughout the region. Deb and Sandy will be attending the breakfast in Holbrook on Friday, February 15. The Friends have already made a donation. Any Board member that would like to attend should let Deb know.

-Other-Deb has emailed out the Conflict of Interest Law and Online test to all the Board members. Please return the signature section of the summary and the certificate from the online test by February 11 so Deb can forward everything to Town Hall.

Next Meeting:

February 25, 2019 at 7:00pm

March 18, 2019 at 7:00pm

April 8, 2019 at 7:00pm

Motion to adjourn at 8:28pm was made by Carrie, seconded by Gerry and accepted unanimously.