

Abington Public Library
Board of Library Trustees

Meeting Minutes February 25, 2019 Called to Order: 7:01pm

Attendees: Henry DiCarlo, Chairman

Betty Henderson, Vice Chairman

Laura Nuttall, Recording Secretary

Gail Bergin

Mary Gillis

Gerry Haas

Barbara McLaughlin

Carrie Murray

Deborah Grimmett, Library Director

Absent: Jake O'Neill

Minutes of the meeting held on January 14, 2019 were reviewed by the Board.

MOTION to approve the January 14, 2019 minutes was made by Barbara, seconded by Betty and accepted unanimously.

Chairman's Report

-As the Library Board of Trustees met last month, the Selectman voted to reconsider the Town Managers contract. Henry, Deb and other Department Heads spoke in favor or renewing Rick's contract. The Selectman voted 4-1 in favor of renewing the Town Manager's contract at the following Selectman's meeting.

-Deb and Henry went to the Legislative Breakfast in Holbrook. There was a good turnout from the APL.

-Henry attended the open hearing for the Master Plan for Abington.

Library Director's Report

-Monthly Financial and Statistical Reports-The sick leave incentive budget has been expended. The Town Accountant has been taking care of paying the light bill and money has been expended from the Electrical Budget. January circulation

was very good. Digital and total circulation both increased. The people count was up due to the fact that there was no snow. The Statistics Report has no website sessions or hits because of a firewall glitch. The numbers are recoverable and Deb will have them next month.

-Programming Update-Sarah's Device Advice program was well attended right after Christmas but the other two programs did not have any attendees. The Gary Hylander talk, the Mt. Washington program and Book Clubs have all been well attended. The Scotland program pictures were beautiful.

-Friends of the Library-The Friends are working on the Book Sale. The metal desk in the Friends room has been cleaned out and they are looking to get rid of it. They are going to buy another cart.

-OCLN Update-Automatic Renewals-The new Automatic Renewals program will not be up and running until March. The program will be either that all patrons will have automatic renewals or that patrons can opt-in for automatic renewals. Deb is leaning toward the opt-in automatic renewal format. Having automatic renewals will increase circulation but it may be artificially inflated. If all the other Libraries in OCLN change to automatic renewals then we will probably have to change as well because our statistics will be significantly lower than everyone else. Once it is live, Deb will publicize the opt-in automatic renewals. Deb will also get the statistics as to how many Libraries are going "all in" versus "opt-in".

-Other-Deb and Amy will be reading at BBES or Woodsdale School for Read Across America Day.

-Other-Six desktop computers have arrived. Sarah has a new laptop with a 24-inch monitor.

-Other-Deb and Henry attended the Legislative Breakfast. Unfortunately, Alison Sullivan, the State Representative for Abington was not there. She never responded to the invitation from Deb or OCLN. Deb is going to see her when she has office hours in Abington to talk to her about the importance of funding library services at the state and local levels.

Building Issues

-Town Energy Efficiency Project-Wayne was told it would be about three weeks to get the equipment for the project.

-Men's Room Panels-Carrie painted the Men's Room stall panels and they look great. She is going to paint the stall panels in the Ladies' Room also.

-Back Window and Roof Issues-January 24-During the January 24 rain and wind storm, one of the windows in the back of the Library began to leak. It has not happened since then. Jay is going to look at the caulking around the window.

-Other-The snow melt sensor is still not sensing snow and ice properly. It did not work when it snowed on Presidents' Day. It did work when the sensor was turned on well before it began to snow. The sensor button is easy to turn on but the problem is timing. Andy is going to look at it again.

Current Library Issues

-Yearbook Digitization Project-Sarah is going to be working on the project now.

-Abington Reads 2019-Deb has printed out a schedule of all the Abington Reads events and put them at the front desk.

-Fine Free Implementation-The fine free implementation is going well. Nobody has complained and people who have brought money to pay fines have been putting it in the donation jar. Deb is going to do some publicity.

-LSTA Grant Application Update-Evan Knight of the OCLN Preservation Assessment Team has been working with Deb on the grant and he has been very helpful. The narrative portion of the grant is finished and Deb is working on the timeline now. At the end of March, she will send the whole application to Evan so he can review it. The application is due April 9.

Old Business

-2018 Annual Report-**MOTION to approve the 2018 Annual Report was made by Mary, seconded by Gail and accepted unanimously.**

-FY20 Budget-The funding for the position for another Children's Librarian has been removed from the FY20 Budget. Deb will be meeting with the Financial Team on March 20.

-Community Preservation Act Funding Application for Sheila's Garden-Deb has not heard anything. No news is good news.

-Friends of the Library Memorial Painting for Rosie Walls-The Friends have decided to have a print made of a wall mural from the Martinson Elementary School of Rosie reading to a group of children. **MOTION to approve of the installation of the print in honor of Rosie Walls was made by Carrie, seconded by Gerry and accepted unanimously.**

-Other-Deb shared some Overdrive statistics with the Board. Between July 1, 2018 and December 31, 2018, APL lent out 567 eBooks, audiobooks, or videos through Overdrive. 804 eBooks, audiobooks or videos were borrowed by APL patrons through Overdrive. Boston Public Library just entered the Overdrive system so now APL patrons can borrow from BPL's wide variety of materials.

-Other-Libby is the new Overdrive app that works for borrowing materials in other networks. It is glitchy but is becoming more popular. It will eventually replace the current Overdrive app.

New Business

-FY20 Revolving Fund Articles-**MOTION to fund the Revolving Fund Articles for the 2019 Annual Town Meeting was made by Laura, seconded by Betty and accepted unanimously.**

-Study Room Photographic Portrait-Harold Sims-The Sims family has given a 9x12 portrait of Ralph Sims to the Rotary Club. The Rotary Club would like to donate it to the Library and have it put in the study room that is dedicated to him. The portrait can be put with the plaque. **MOTION to approve of the portrait of Harold Sims for the Study Room was made by Mary, seconded by Gail and accepted unanimously.**

-Other-May 20, 2019 is when the Annual Town Meeting will be held.

-Other-Deb has to update the listing of Board Members with the Board of Library Commissioners. Please see Deb if you need to make any changes.

Next Meeting:

March 18, 2019 at 7:00pm

April 8, 2109 at 7:00pm

Motion to adjourn at 8:29pm was made by Carrie, seconded by Gerry and accepted unanimously.