

**Board of Trustees
Abington Public Library**

Meeting Minutes

December 9, 2013

Called to Order: 7:05pm

Attendees: Henry DiCarlo, Chairman
Betty Henderson, Vice Chairman
Laura Nuttall, Acting Recording Secretary
Gail Bergin
Gerry Haas
Kathy Jones
Christina McMahan
Deborah Grimmitt, Library Director

Absent: Jake O'Neill
Will Adamczyk

Minutes for the meeting held on October 7, 2013 were reviewed by the board. **MOTION to accept the October minutes was made by Betty, seconded by Gerry and accepted unanimously.**

Minutes for the meeting held on November 4, 2013 were reviewed by the board. **MOTION to accept the November minutes was made by Betty, seconded by Laura and accepted unanimously.**

Chairman's Report

The School Building Committee has proposed a new school building for grades 5-12 be built on the site of the High School. If the proposal is passed the construction will impact the Library.

Library Director's Report

-Financial and Statistical-Money appropriated at the Town Meeting has not been added to the budget yet. The Union raises were in last week's checks and the retro checks will be in this week's checks. October and November circulation is down from August and September by the numbers are still up 2% from last year. Web site statistics were not being recorded. Tom will be looking into getting this fixed. December has been very busy so far.

-Programming-The Downton Abbey Tea for January 4, 2014 is full. SAGE will be having a 6 week gardening series this winter. Snowflake craft program is almost full now and is expected to fill up. The Strong Boy program was well attended, but the Books for the Holiday program was not due to the fact that it was held on Thanksgiving week. Hallie Ephron and Hank Philippi Ryan did a great job and the program was well attended. There will be an E-reader program January 9, 2014.

-Friends-The Friends are going to hire a caterer for the Downton Abbey tea.

-Other-MBLC is looking for a new Library Commissioner. The State Wide Library Card focus group has come up with a lot of different ideas about the distribution and implementation of State Library Cards. It will be about 3-4 years before it happens. In May, Deb will be speaking at the Massachusetts Library Conference about Tech Services.

Building Issues

- Rear Window-Jason from the School Department tried eight or nine different window cleaning chemicals to see if they would clean the rear windows. They did not work. The cloudiness in the windows may be etching in the glass caused by the ground water.
- Roof-The left side of the roof cap was blown off right down to the plywood during a recent storm. It has been temporarily fixed, but a new roof is going to be needed. The current roof is 16 years old.
- Plumbing-The plumbing in the Men's Room has been fixed.
- Misc. Carpentry-The display case in the front of the Library has begun to bow. Jim Batson took a look at it and will be doing some repairs to the case.
- Refrigerator-The new refrigerator for the staff room was delivered and cost \$340.00.
- Other-Griggs and Brown is still finding evidence of mice so they will continue to monitor for the next few months.

Current Library Issues

- Cooperation-Deb will be contacting Superintendent Peter Schafer in the next few weeks to continue planning the Library-School Cooperation.
- Abington Reads 2014-Defending Jacob is the Abington Reads book for 2014. The buttons will be ready January 2 and a calendar of events will be ready the end of December. Two programs scheduled are Mystery Ingredient Cooking with Ellie Deaner and a forensic scientist will be having a program for teens.
- Target Grant-The iPads are ready to go. They will be mounted to their stations in a few weeks then they will be ready for use.

Old Business

- FY15 Budget-**MOITON to approve the FY2015 budget of \$461,134.00 was made by Gerry, seconded by Christina and accepted unanimously with 2 abstentions.** The MAR is \$458,217.00.
- State Aid-The Abington Public Library will receive \$7939.01 in State Aid as a first payment.
- FY15 Action Plan Update-MBLC accepted the FY15 Action Plan.
- Special Municipal Employee Status-The Selectmen will vote on this issue at a future meeting.

New Business

- iPad policy-The word iPad will be replaced with the word Tablet for the new policy. **MOTION to approve the Children's Internet & Library Owned Computer/Tablet Use Policy was made by Christina, seconded by Gail and accepted unanimously.**
- Pinterest-Sandy went to a Social Media Presentation on November 20th and has gone wild with Pinterest. There will be a Pinterest class at the end of January.
- Grant Application-The FY15 LSTA Grant Application letter of interest has been sent. The Sciences Everywhere Grant is a structured grant that is targeted for elementary and lower middle grade students. The Grant Application is due February 28 and the final Grant is due April 11th. The Grant is awarded in July.
- Donation-The Lions Club is proposing a "One Million Pennies" campaign. The funds that are raised will be used for audio/visual upgrades to the Copland Room, large print books and a new hand magnifier, and iPads for the Teen and Adult Rooms. **MOTION to notify the Lions Club that the Library would be happy to accept the donation from the "One Million Pennies"**

campaign and that Deb will assist them with creating signs and a progress indicator that will be placed in the Library was made by Christina, seconded by Gerry and accepted unanimously. The pennies campaign will last 8-14 months.

-Other-A 48x52 inch painting of a fall scene by Robert Altman has been offered to the Library with the stipulation that it has to be hung in the main part of the Library. The board has asked Deb to speak with the donor to see if we can see the painting before any decisions are made.

-Other-The 5 Year Capital Plan was submitted to the Town Manager. It included HVAC upgrades, new carpet, and a new roof.

The Next Board Meetings will be held

January 13th-Regular Meeting to be posted for 7:00

February 10th-Regular Meeting to be posted for 7:00

March 10th-Regular Meeting to be posted for 7:00

MOTION to Adjourn at 9:01pm was made by Christina, seconded by Laura and accepted unanimously.