

**Abington Public Library  
Board of Trustees**

Meeting Minutes

Date: January 9, 2012

Called to Order: 7:09

Attendees:

- ✓ Henry DiCarlo, Chairman
- ✓ Betty Henderson, Vice Chairman
- ✓ Jake O'Neill, Recording Secretary
- ✓ Will Adamczyk
- ✓ Christina McMahon
- ✓ Kathleen Jones
- ✓ Gail Bergin
- ✓ Laura Nuttall
- ✓ Gerry Haas
- ✓ Deb Grimmett, Library Director

Minutes for meeting held on November 14, 2011 were reviewed by the board. **MOTION to accept the November minutes was made by Laura, seconded by Gerry and accepted unanimously with one abstention.**

**Chairman's Report**

- Nomination papers available for election available at town hall. Gail, Kathy and Henry are all up for re-election.
- The library received a letter from the House Tour Committee thanking the library for selling tickets.
- OCLN's Legislative Breakfast is being held on February 15<sup>th</sup> at 8 am at the Milton Library.
- The trustees extend a thank you to the Board of Health for organizing the E-waste pick up day which allowed removal of a lot of old equipment from the library. The board also would like to thank the people who helped move the equipment out of the library.

**Library Director's Report**

- Financials – The financials are on target. The travel line item is getting close to spent.
- Circulation – November circulation was way up compared to 2010 but remains down on an hourly basis. The library completed 4 school visits compared to 0 in 2010. Computer usage is up due to increase in hours open. Juvenile program went from 1 in 2010 to 14 in 2011. E-book circulation is up, especially around Christmas.
- Programming – The Teen Advisory Board (TAB) snowflake making was a big hit. Lauren has been visiting the Pre-K classes. Signups for new story hours are beginning next week.
- Adult Programs - E-reader class scheduled for January 17<sup>th</sup> at 7 pm. Mystery book discussion on January 24<sup>th</sup> at 7 pm, Ken Gloss will be reviewing old/rare books on February 7<sup>th</sup> at 7 pm.
- A Non-fiction book discussion will be run by Will on February 16<sup>th</sup> at 7pm and the book is Fatal Forecast by Michael Tougas.
- On March 19<sup>th</sup> Christopher Daley will present "Irish Need Not Apply" about the history of Irish in Boston.
- Gifts Updates – The dedication of the new reading corner will be in February.
- All flat panel computers have been installed and wireless printer has arrived but didn't work so waiting on replacement.
- A press release has been sent out concerning the gifts and changes at library.

## **Fundraising**

- The gift jar exceeded \$3,000 and a press release was sent out about it.

## **Building Update**

- Three out of four heat cables installed and running. They are waiting for parts to finish.
- The light on the statue is working again.
- There was an alarm in the boiler room. Resetting the computer fixed the miscommunication.

## **Current Library Issues**

- LSTA Teen/Tween Grant Update. TAB continues to grow and there are now 30 members. Elections held and new Co-Chairs are Abby Gendreau and Emily O'Neill. Madison Tyler is new secretary. They are looking into getting games for the YA Room. Barn Babies will be at the library this coming Saturday. 2 pm for the public and 1 pm for TAB members. The grant expires on September 30<sup>th</sup> and the library has written a letter of intent to apply for another grant to continue the TAB. The trustees reviewed the letter and discussed the library applying for a mini-grant for next year to run a read-a-thon for next spring.
- The trustees discussed purchasing E-books to be shared throughout OCLN network.

**A Motion was made by Jake to authorize up to \$500 being spent from State Aid to purchase E-books for general use in OCLN. It was seconded by Laura and accepted unanimously.**

## **Old Business**

- Personnel By-Law – An electronic copy was created for review. The personnel subcommittee will meet to discuss potential changes.

## **New Business**

- The FY '13 budget with a total of \$449,111,72 was reviewed by the trustees. This number is above what is needed to meet the requirements for State Aid without filing for a waiver. **A Motion to approve the Budget was made by Christina. It was seconded by Kathy and accepted unanimously.**
- The trustees reviewed two articles to be submitted for revolving funds for the next town meeting. One will cover the meeting room with a value of \$1,000 and the other for lost material with a value of \$1,500. **A Motion to submit the two revolving funds articles was made by Betty. It was seconded by Kathy and accepted unanimously.**
- The trustees discussed the town manager's desire to regionalize services to save money for the town. The trustees discussed the infeasibility of combining library services with any adjacent towns due to building capacity and location as well as other issues.
- Library was contacted by St Vincent de Paul about collecting food for food pantry as well as potentially getting TAB to volunteer.

## **The Next Board Meeting will be held**

**February 13<sup>th</sup> 7 pm for next regular meeting**

**March 12<sup>th</sup> – Regular meeting**

**April 2<sup>nd</sup> – Town Meeting**

**April 9<sup>th</sup> – Regular meeting**

**May 14<sup>th</sup> - Regular meeting**

**MOTION to Adjourn @ 9:05 pm was made by Will, seconded by Gerry and accepted unanimously.**