

**Abington Public Library  
Board of Trustees**

Meeting Minutes

Date: January 10, 2011

Called to Order: 7:02

Attendees:

- ✓ Henry DiCarlo, Chairman
- ✓ Betty Henderson, Vice Chairman
- ✓ Jake O'Neill, Recording Secretary
- Will Adamczyk
- ✓ Christina McMahon
- ✓ Kathleen Jones
- ✓ Gail Bergin
- ✓ Laura Nuttall
- ✓ Gerry Haas
- ✓ Deb Grimmitt, Acting Library Director

Minutes for meeting held on November 15, 2010 were reviewed by the board. **MOTION to accept the November 15<sup>th</sup> minutes was made by Kathy, seconded by Gerry and accepted unanimously. There was one abstention due to absence from the July Meeting.**

**Chairman's Report**

- The Chairman mentioned the recent loss of Betty Buckley who was a long time library and town supporter. Her presence in the town will be sorely missed.
- The Library received a letter thanking us for our involvement with sending packages to the soldiers overseas through out Fines for Soldiers program. The veteran's administration was able to send a large shipment of packages to soldiers serving overseas during the holidays. The Library's donation was \$608 this year.

**Acting Director's Report**

- Financials – The budget is on target and is in as good of shape as expected with the cuts to salary line item add book budget. The Library will start using State Aid and trust funds for books and salary.
- Circulation – November numbers were us compared to previous year, and way up when done on an hourly basis. December numbers went down, mainly due to the limited number of children's programs run due to the lack of a Children's Librarian. The year to date numbers for 2010 were higher than in 2008, but lower than 2009. Those numbers haven't been calculated on an hourly basis.

**Programming Report**

- Story Hours will not be run until the end of February due to staffing issues.
- Work has begun on the Teen's and Tween's Grant programs.
- The library is looking into a Gardening program for the spring.

**Fundraising Programs**

- The donation jar is over \$1,800 at the time of the meeting. The jar should hit the \$2,000 mark before the 1 year mark has been achieved.
- The library is looking into hosting another Adopt a Book day.

**Building Update**

- The battery for the emergency lights has been fixed along with exit lighting.

- There was a minor power outage on December 26<sup>th</sup> and the battery backup for the alarm system worked.

### **Current Library Issues**

- FY '12 Budget. The library staff received access to the shared town drive so budgets can be done on that drive. The budget format was not provided by town as of the meeting time so Deb used her own format and the trustees reviewed the first version of the budget which Deb will continue to work on.

- LSTA Teen/Tween Grant Update. The first meeting for the Teen/Tween was held with 13 people attending. A secretary was appointed who worked on meeting minutes. In addition, Co-Chairs were elected with Kim Reid representing middle school and Erin O'Neill representing high school ages. They are planning on doing a movie night in February for the Teens/Tweens with another one to be done as a Family Movie night.

- State Aid Waiver No one from Abington had to attend the Meeting to support our waiver. A total of 124 towns applied and only 3 had to attend the meeting. Abington was on the line since our cuts were 10.2% higher than similar boards in town, which puts us at the limit for being eligible for a waiver.

### **Old Business**

- The Library would like to purchase the World Book online and other online references from the Lincoln fund which was recently made available for these types of purchases.

**A Motion was made by Betty to allow the expenditure of up to \$5,000 from the Lincoln Fund and \$2,000 from the Nash fund for the purchase of online reference materials. It was seconded by Laura and accepted unanimously.**

### **New Business**

- The Library won approval from the Probate Court to change the requirements of the Lincoln and E.K. Nash Funds so that they are more in line with the current requirements of library spending. The legal costs were \$4,742.92 which included a \$782 reduction from the law firm. The bill will be split between the Lincoln and Nash funds as operating costs for the funds which the lawyers has indicated is appropriate.

**A Motion was made by Jake to expend \$2,371.46 from each of the Lincoln and Nash Funds to cover legal expenses. It was seconded by Betty and accepted unanimously.**

- The board discussed the need for a social networking presence by Abington Public Library. The Teen/Tween Committee suggested it would be an easy way for the library to keep those age groups informed as to what was going on at the library.

**A Motion was made by Jake to authorize the Abington Public Library to create and maintain a library Facebook fan page. It was seconded by Gerry and accepted unanimously.**

- The Library received \$300 from the Rotary Club to be used by the Library without restrictions. The Library is looking into the purchase of a museum pass to the Institute of Contemporary Art.

- The filing of board meeting minutes may be a problem if we skip a monthly meeting and therefore the board may need to develop a policy to allow posting of draft minutes after review by the chairman or designee. A policy will be drafted by Deb for review by the board if the need becomes more apparent.

**The Next Board Meeting will be held on February 14<sup>th</sup> at 7 pm.**

**Motion to Adjourn @ 8:54 p.m. was made by Christina, seconded by Gail and accepted unanimously.**