

**Abington Public Library
Board of Trustees**

Meeting Minutes
Attendees:

Date: February 13, 2012

Called to order: 7:07 pm

- ✓ Henry DiCarlo, Chairman
- ✓ Betty Henderson, Vice Chairman
Jake O'Neill, Recording Secretary
- ✓ Will Adamczyk
Christina McMahon
- ✓ Kathleen Jones
- ✓ Gail Bergin
- ✓ Laura Nuttall
- ✓ Gerry Haas
- ✓ Deb Grimmett, Library Director

Minutes for meeting held on January 9, 2012 were reviewed by the board. **Motion to accept the January minutes was made by Betty, seconded by Gail and accepted unanimously.**

Chairman's Report

- A letter was received by the Board of Library Commissioners on February 8, 2012 stating that the FY2012 waiver was granted and the Library would be getting 2 payments of \$5,846.51. This amount is smaller than previous years because the Library had to get a waiver.
- On February 10, 2012 Abington Public Library's Long Range Plan was accepted by the Board of Library Commissioners.

Library Director's Report

- Financials- The budget is on target.
- Circulation-Circulation is way up from last year. Having the Library open more hours has paid off.
- Programming-The E-book workshop in January was wonderful. About 44 people attended: 5 children, 3 teens and the rest were adults ranging in age from 25-75. Another E-book workshop is planned for March.
- The Mystery Group Book Club was also well attended with 24 people taking part. The Non-Fiction Group will be meeting Thursday night February 16 at 7pm.
- Ken Gloss put on a great program that was very well attended. There were about 103 people at the program. About 40 residents from Abington and the rest were from all over the South Shore. He finished around 9:05pm.
- All the children's story hours are full for the spring.
- The Valentine Heart Mobile Craft event was well attended. Thanks to Mrs. DiCarlo and Michelle Cooke for all of their help.
- Christopher Daley will present "Irish Need Not Apply" on March 19th.
- Friends Update- The Friends have a total of 166 total members now. They have received \$3740.00 in membership dues. The Friends have voted to send a donation of \$50.00 to the

Legislative Breakfast on February 15th. There will be a Friends helping Friends workshop in September. Book sale plans are underway for April.

Gifts and Technology update- The Friends have given the Library a check for \$3400.00 for Museum Passes, programs and new toys for the Children's Room.

-There are new signs on the Donor Wall for the new furniture in the Children's Room.

-Wireless printing is now available. A new router was purchased for \$80.00.

Fundraising: Nothing new to report.

Building Issues

-Portico roof is done. All the heat cables are working.

-One of the lights near the display cases popped and shattered so that will have to be fixed.

-The outside lights on the Portico near the Copeland room are not working for some reason.

This will be looked into.

Current Library Issues

-Finance Committee had a tour of the Library on February 2, 2012. Deb met with the Financial Team and they discussed the FY13 Budget. They discussed increasing the 17 1/2 hour position to a 21 hour position, as well as the amount of money budgeted for carpet and window cleaning.

-Department Head meeting set for February 14.

Grant Update-All of the new furniture for the YA room is in. The room looks great and the kids are enjoying their space.

-TAB members want to be part of the Tricentennial Event on June 23rd. They will discuss what they are going to do at their next meeting. There are currently 30 members of TAB and 24 or 25 of them were at the last meeting.

-Upcoming TAB events include a cooking program and a Hunger Games evening.

-“On the Same Page” LSTA Grant draft is due March 1st. The grant is very competitive this year. If we do get a grant, we may use the book “Dark Tide” or a new book by Steve Puleo, an author who has ties to Abington. February-April is the time frame for the grant. There would be one event each week over the course of 4-6 weeks.

Old Business

-Personnel By-Law sub-committee met on January 19, 2012. The committee is still working on the documents. Once the work is finished they will meet with the Selectmen. The proposed changes in the General By-Laws are on the town website now.

New Business

-June 2012 hours of service-Starting Saturday, June 16, the Library will be closed on Saturdays. Saturday service will resume on September 8. **Motion made by Will, seconded by Gerry, and accepted unanimously.**

-If the new budget is passed the Library will be open late on Wednesday nights. Dates and times will be set later.

-Tricentennial-Friends are heavily involved in Tricentennial celebration and the TAB members will also be involved in the Children's Day events.

-Trivia Night was a good time. There was lots of good publicity for the Library.

-A Policy for Organized Field Trips may need to be established. A group of 45 children and attendants presented themselves at the doors of the Library one day at 9:30 am. The Library Staff was unaware that they were coming and was not prepared. It was chaos and several library patrons complained. This has never been an issue before and Deb does not want to have it happen again. Deb is going to write up a new policy or amend the current Patron Policy and get back to the board.

-Tutoring tables-There are not enough study rooms for tutoring, so the tables at the back on the Library are being filled with tutors and students. Deb would like to set up some table in the Copeland Room if it is available for the tutors and students. The door to the Copeland Room will be kept open so that staff, students and parents can come and go.

Next Meeting will be March 12, 2012 at 7:00pm.

Motion to Adjourn@ 8:45pm was made by Will, seconded by Kathy and accepted unanimously.