

**Abington Public Library  
Board of Trustees**

Meeting Minutes

Date: March 8, 2010

Called to Order: 7:02

Attendees:

- ✓ Henry DiCarlo, Chairman
- ✓ Betty Henderson, Vice Chairman
- ✓ Jake O'Neill, Recording Secretary
- ✓ Will Adamczyk  
Jonathan Harris
- ✓ Christina McMahon
- ✓ Kathleen Jones  
Jim Doucette
- ✓ Gail Bergin
- ✓ Deb Grimmitt, Acting Library Director
- ✓ Laura Nuttall (Visitor)
- ✓ Gerry Haas (Visitor)

Minutes for meeting held on February 9, 2010 were reviewed. **MOTION to accept February minutes was made by Will, seconded by Betty and accepted unanimously.**

**Chairman's Report**

- A leak occurred in the bathroom due to a water surge after a water line in street was repaired. It resulted in a stuck valve and minor flooding. It was fixed.
- The library received a letter dated February 5, 2010 stating that our waiver had been approved. A payment of \$7,899.02 which is a partial payment for state aid is due next week and the remainder will be sent in final quarter of 2010.

**Acting Director's Report**

- Financials – They are about on track for salaries based on new hours of operation. Expenses are alright for now. Book costs have started coming out of trust funds as planned.
- Circulation – It was up about 200 in circulation even though there are 5 fewer hours of operation. There have been an increase in eBooks through OCLN and web site hits up to 135,466.

**Programming Report**

- SAT Prep course will be held on Saturday March 20<sup>th</sup>.
- Emily contacted Lowes and they have agreed to donate supplies for plantings. She is also looking to get grant from Target for summer reading program.
- **A MOTION was made by Jake to have the fines waived for any child signing up for the summer reading program. It was seconded by Betty and accepted unanimously.**
- The Frank Mackiewicz garden series will have its second class on A Garden for All Seasons at 1 pm on March 20<sup>th</sup>. The Friends of the Library have agreed to provide a snack and a prize basket to be raffled off.
- The Friends of the Library book sale will be held on the last Saturday in April, April 24<sup>th</sup>. Books will be accepted starting at the end of March.
- The library received a letter from the state indicating that our long range plan was accepted.

**Fundraising**

- The Gift Jar raised a total of \$199 as of the meeting which will be sent to the gift account for books.
- The board discussed potentially holding a trivia fundraiser which in other libraries has raised approximately \$5,000 if held once per year.
- The library staff has proposed an Adopt-a-Book program. From May 6<sup>th</sup> to May 8<sup>th</sup> the library would get volunteers to staff a table so that people can adopt a book for Mother's Day. A plaque would be placed in the book with the name of the person it was adopted for.

### **Building Update**

- A/V book drop was fixed for a cost of \$130.
- The building inspector discussed emergency lights with library staff. He will get information to the library with how many and what type. The plan would be to replace the current emergency lights which are old and expensive to maintain or repair.

### **Current Library Issues**

- The Board of Selectman's worst case scenario for the budget has 75% cut in salary and 46.5% cut overall. The library has a meeting with the selectman scheduled for March 22<sup>nd</sup>. The board discussed the impacts of these budget cuts as well as the cuts associated with the Acting Town Manager's budget proposal. When more information is known, Deb will post the budget information on the Web Site.
- A policy on providing services to residents of municipalities who have libraries that have been decertified was discussed and reviewed.
- **A MOTION was made by Will to accept the revised policy. It was seconded by Christina and accepted unanimously.**

### **New Business**

- The board discussed closing the library on Saturday's for the summer starting on May 29<sup>th</sup>. This was based on past figures associated with the number of patrons and the money it would save.
- **A MOTION was made by Betty to authorize the closing of the library on Saturday's starting May 29<sup>th</sup>. It was seconded by Jake and accepted unanimously.**
- The State Track meet will be held at Abington on Saturday May 15<sup>th</sup>.
- The public printer is not working properly and is in heavy demand due to the number of job hunters printing information and resumes. The library is looking at buying a new printer which would be installed for a total cost of \$835.
- The library reviewed a photo release form to be used to get permission to publish pictures on the web site.
- **A MOTION was made by Christina to approve the Photo Release Form. It was seconded by Will and accepted unanimously.**

### **Next Board Meetings to be held on**

**April 5<sup>th</sup> prior to town meeting at 6:45 pm**

**April 13<sup>th</sup> at 7:00 pm for the next monthly meeting**

**Motion to Adjourn @ 9:20 p.m. was made by Kathy, seconded by Gail and accepted unanimously.**