

**Abington Public Library
Board of Trustees**

Meeting Minutes

Date: April 13, 2010

Called to Order: 7:10

Attendees:

- ✓ Henry DiCarlo, Chairman
- ✓ Betty Henderson, Vice Chairman
- ✓ Jake O'Neill, Recording Secretary
- ✓ Will Adamczyk
Jonathan Harris
- ✓ Christina McMahon
- ✓ Kathleen Jones
Jim Doucette
- ✓ Gail Bergin
- ✓ Deb Grimmitt, Acting Library Director
- ✓ Laura Nuttall (Visitor)
- ✓ Gerry Haas (Visitor)

Minutes for meeting held on March 8, 2010 were reviewed. **MOTION to accept March 8th minutes was made by Kathy, seconded by Will and accepted unanimously.**

Minutes for meeting held on April 5, 2010 were reviewed. **MOTION to accept April 5th minutes was made by Gail, seconded by Betty and accepted unanimously.**

Chairman's Report

- Henry had a meeting with the new town manager as did Deb.

Fundraising Efforts

- The Green Wave boosters have already scheduled a trivia night so the library won't do one. The board discussed other fundraising opportunities. The adopt a book program is going as planned. The board discussed a potential adopt an author program.
- Friends of the Library book sale is on schedule.
- The gift jar has raised a total of \$441 dollars which is enough for almost 20 books.

Current Library Issues

- FY 11 Budget – the board reviewed budget scenarios and all seem grim. The budgets for the town are on the town web site.
- Deb provided a budget for the library which is the lowest possible number we could get and still have a chance at staying certified.
- The board discussed the upcoming debt exclusion vote.
- **A MOTION was made by Jake for the Board of Library Trustees to support a debt exclusion. It was seconded by Gail and accepted unanimously.**

Acting Director's Report

- Financials – The salary and expenses look OK. There may be extra money in the electricity line item due to reduced hours. The library will closely track individual line items to utilize extra money as soon as possible. The trust funds are now being utilized for books.
- Circulation – The people count is down due to reduced hours and weather but circulation is up over all and way up when calculated on a per hour basis.

Programming Report

- Summer reading program plans are moving forward. The program is called “Get your Green on”. The calendar was completed based on last years summer program and it will be modified as needed based on budget.
- Emily contacted Lowes and they have agreed to donate supplies for plantings. She is waiting to hear back from Target concerning a grant to be used to purchase materials.
- Beverly Alexandre committed to funding a performance and it will happen even if the library is closed on the scheduled day due to budget cuts.

Building Update

- Quarterly inspection on alarm system showed issue with attic duct smoke detector. Due to the type of problem, Atlas was forced to call Simplex and the repair cost was \$1,364.
- Arrowwood sent quote for maintenance in the garden and they will begin work soon.

Old Business

- The collection development policy was discussed by the board. The young adult policy was approved during a previous meeting but not the adult and children’s policies.
- **A MOTION was made by Betty to approve the General Collection Development Policy and Children’s Development policy. It was seconded by Jake and accepted unanimously.**

New Business

- SAGE Committee clean up date is too soon to include the library so the library will be completed on a different day. It was decided to do it on May 8th at 9:00 am.
- The Police Department Walk/Run will be held on May 22nd.
- Celebrate Abington Day will be held on June 27th which will be the night of the first concert at the band stand and the library may do a story hour to provide entertainment for the children. We will wait for budget finalization before we commit.

Next Board Meetings to be held on

May 10th prior to town meeting at 6:45 pm

May 17th at 7:00 pm for the next monthly meeting

Motion to Adjourn @ 9:15 p.m. was made by Betty, seconded by Will and accepted unanimously.