

**Abington Public Library  
Board of Trustees**

Meeting Minutes

Date: June 13, 2011

Called to Order: 7:04

Attendees:

- ✓ Henry DiCarlo, Chairman
- ✓ Betty Henderson, Vice Chairman
- ✓ Jake O'Neill, Recording Secretary
- ✓ Will Adamczyk  
Christina McMahon  
Kathleen Jones
- ✓ Gail Bergin
- ✓ Laura Nuttall
- ✓ Gerry Haas
- ✓ Deb Grimmitt, Library Director

Minutes for meeting held on May 16, 2011 were reviewed by the board. **MOTION to accept the May 16<sup>th</sup> minutes was made by Betty, seconded by Laura and accepted unanimously.**

**Chairman's Report**

- The town meeting went well and the \$409,000 budget was accepted. The library hours of operation and services will see an increase because of this budget.
- The chairman and the board congratulated Deb who received her Certificate of Librarianship.

**Library Director's Report**

- Financials – The budget is right on target for the salary line. The expense line item doesn't include the Portico Ceiling bill and the AC repair bill and with those bills the expense budget should be all spent.
- Circulation – The month of May was up on total numbers and on a per hour basis compared to one year ago. The adult programming numbers are up based on the Volunteer recognition and the reception for the newly hired Library Director.
- Programming – The summer program kickoff will be held on June 22<sup>nd</sup>. There will be chalk writing on the sidewalk/parking lot. A reading program is scheduled for June 30<sup>th</sup> which is in memory of Melba Smith.
- Friends of the Library – The FOTL will not be meeting until September. The Abington FOTL are working with Whitman to coordinate an event for the 300<sup>th</sup> Anniversary of the Abington, Whitman and Rockland. Rockland does not have an active FOTL group so Deb and the Abington FOTL will attend a Rockland Trustees meeting to discuss the benefits of a FOTL group for their library. Deb will contact the Dyer Library about doing a display in one of the Glass Cabinets.
- Statewide Interlibrary Loans – The state is changing to a system for interlibrary loans which scans barcodes on the outside of the library books so books need to have the barcodes on the outside. Abington PL has approximately 55% of the books with barcodes on the front covers. The board discusses options, provided by Deb, as to different ways to put barcodes on the remainder of the books. It was decided to purchase a barcode duplicator at a cost of \$600 which will read existing barcodes and print a new sticker identical to the old barcode.

**Fundraising Programs**

- The donation jar continues to take in donations from young and old.

## **Building Update**

- Portico Ceiling – the work is getting close to completion. The next step will be to work on the heating coil for the roof. Moberg has proposed a total of four heating coils, one for each of the roof valleys with a total cost of \$1,400. The cost to bring an electric source to the coils will be \$1,600 for a total project cost of \$3,000. Deb will try to get the coils installed during the current fiscal year and then the electric supply on next fiscal year to spread out the cost.
- During start up for the AC system, a break in the dryer pipe was identified. The cost to repair the system, recharge the system with coolant and start up the system was a total of \$3,000. A solenoid is also broken keeping half the system from working. The part to repair that will not be available until next fiscal year.

## **Current Library Issues**

- LSTA Teen/Tween Grant Update. The TAB continues to work on the Harry Potter overnight and chaperones will be needed.
- FY '12 Budget – The \$409,000 budget was approved by town meeting
- The board discussed the benefits to going to Overdrive Advantage for E-books at the library. It was decided that the library would move toward using Overdrive Advantage.
- Mike Sullivan will be giving a talk on how to get boys to read, the time and date are to be determined.
- Deb will be putting together ideas and costs to supplement the Teens/Tweens activities.

## **Old Business**

- Town By-Law Review Committee – Deb and Henry will meet with the committee to review any potential impact to the APL.
- It was discussed whether or not the library should reintroduce Senior Center Outreach. No decision made.

## **New Business**

- **Based on the approved budget, a MOTION was made by Jake to open the library on Fridays starting on July 8<sup>th</sup> and starting after Labor Day the library will be open until 8:30 on Monday nights and Saturdays until 5 pm. The motion was seconded by Gerry and accepted unanimously.**
- The board reviewed an updated Children's Librarian Job Description.
- **A MOTION to approve the revised job description was made by Laura, seconded Betty and accepted unanimously.**
- Deb has received 26 resumes for the Children's Librarian position. She will conduct interviews based on the results of the job search.
- On Friday June 24<sup>th</sup> at 9:30 the library will host a breakfast to honor Isa, due to her retirement.

## **The Next Board Meeting will be held**

**July 18<sup>th</sup> at 7 pm for regular monthly meeting**  
**Spetmber 12<sup>th</sup> at 7 pm for regular monthly meeting**

**MOTION to Adjourn @ 8:45 p.m. was made by Will, seconded by Betty and accepted unanimously.**