

## **Board of Trustees**

### **Abington Public Library**

**Meeting Minutes**

**September 9, 2013**

**Called to Order: 7:00 pm**

Attendees: Henry DiCarlo, Chairman  
Betty Henderson, Vice Chairman  
Laura Nuttall, Acting Recording Secretary  
Kathleen Jones  
Gail Bergin  
Gerry Haas  
Christina McMahon  
Deborah Grimmett, Library Director

Absent: Jake O'Neill  
Will Adamczyk

#### **Call to Order**

Jake O'Neill was unable to attend the meeting so Laura Nuttall will be Acting Secretary for the night.

#### **Minutes of the Previous Meetings**

Copies of the August 5, 2013 meeting were not available to be viewed and voted on. They will be voted on at the next meeting.

#### **Chairman's Report**

A joint meeting of the Selectmen and the School Committee about the new school building is to take place at Town Hall tonight.

#### **Library Director's Report**

Financials-Building repair and maintenance budget is almost one third spent and it is only 3 months into the Fiscal Year. July circulation broke 10,000 for the first time ever. August circulation was also good, not as much of a drop as in the past. All of the summer reading programs were full. Museum pass usage was up from last summer.

Programming- Drop-in story time on Monday's is now at 10:15. Book clubs are also going to be on Monday evenings. The first TAB meeting was last Tuesday night and 35 members attended. A schedule for Adult programs has been set for September to January including Yoga on Monday nights, eBooks Demystified, Lizzie Borden: The Mystery Continues, Words with REAL Friends, Author Christopher Klein, Cooking with Ellie Deaner, and Authors Hank Phillippi Ryan and Hallie Ephron and a "Downton Abbey" tea.

Friends-The Friends have \$14,819.92 in the bank. The magazine drive is ongoing, but circulation is going down. Nancy Reid is working on getting a trip together to see the Boston Pops in December. The owner of the autographed copy of Audacity of Hope by Barak Obama

has been found to be deceased and the family does not want the book back. The Friends are going to hold on to the book for now.

Other-The Target grant was funded and 2 iPads have been ordered.

### **Building Issues**

Trees-Two dead trees near the stone wall by the Story Room were taken down by Elliott Tree for \$600. One other tree was taken down by the Highway Dept. The Conservation Commission was informed of the project.

Window cleaning-The cleaning of the windows has been put on hold due to problems with the current cleaning company SJ Services.

Cleaning service-There have been some problems with the cleaning service. Dirty rest rooms, no paper towels, staples left on the carpet, a snake in the bathroom and several mice in the staff room because the back door was left open for an extended amount of time. Town Hall is also having similar issues. Deb had a meeting with the owner of the company on September 6 to let them know that the service was not acceptable. A new person started cleaning on September 7 and things are already better. An exterminator has been hired and will be checking for mice for the next 3 months.

Circulation desk lighting-The circulation desk has 10 new lights. One is a LED light.

### **Current Library Issues**

Summer Reading Program Recap-1669 hours read, 152 readers registered, 1 Komodo Dragon and 1 Whale were saved.

School-Library Cooperation-Lauren will be going to Center School to read to the Pre-school and Kindergarten students. Freshman English Classes from Abington High School will be coming to the Library for an Orientation in September and in October, all of the Frolio School student will be visiting the Library. State Aid will cover the cost of the extra staff on the days the students are visiting.

### **Old Business**

FY13 Trust Fund Update-\$5,179.58 was spent from Trust Funds in FY13.

Other-Bargaining for the Library contract is on the agenda for tonight's Selectman's meeting.

### **New Business**

FY'14 Trust Fund Budget-**MOTION to approve the sum of \$2000.00 of the Trust Fund Budget FY'14 for books/materials and hospitality/flowers was made by Christina, seconded by Gail and accepted unanimously.**

December Holiday Hours-The Library will be closed December 24 and 25, 2013, and January 1, 2014. On December 31<sup>st</sup> the Library will close early. **MOTION to close the Library at 5:00 pm on December 23, 2013 for Christmas break was made by Gerry, seconded by Betty and accepted unanimously.**

Fall Special Town Meeting Items-Two articles will be submitted to the Town Manager for the Fall Town Meeting. The first is the settlement and funding of the Library contract and the second is funding to fix the HVAC system.

**Next Board Meetings will be held**

**October 7th-Regular Meeting to be posted for 7:00pm**

**November 4th-Fall Special Town Meeting to be posted for 6:30pm at Abington High School**

**MOTION to Adjourn @ 8:20 pm was made by Gerry, seconded by Gail and accepted unanimously.**