

**Board of Trustees
Abington Public Library**

Meeting Minutes

January 13, 2014

Called to Order: 7:03pm

Attendees: Henry DiCarlo, Chairman
Betty Henderson, Vice Chairman
Laura Nuttall, Acting Recording Secretary
Gail Bergin
Gerry Haas
Kathy Jones
Deborah Grimmett, Library Director
Absent: Jake O'Neill
Will Adamczyk
Christina McMahon

Minutes for the meeting held on December 9, 2013 were reviewed by the board. **MOTION to accept the December minutes was made by Gail, seconded by Gerry and accepted unanimously.**

Chairman's Report

Henry is at the Board of Selectman's meeting for the hearing on Special Employee Status. The meeting started at 6:30 and he will return to our meeting as soon as he can. Betty Henderson, Vice Chairman will run the meeting until then.

Library Director's Report

-Financial and Statistical-Money from the November Town Meeting has been added to the budget. The money in the expense budget is off by \$27.00 so Deb will be looking into that. Circulation is about the same as last December.

-2013 Statistical Report-New web-site statistics are now working.

-Programming Update-The Downton Abbey Tea was very successful. Eighty-eight people attended the program.

-Friends-The Friends met today and the Town Manger attended the meeting. The Friends were still glowing over the success of the Downton Abbey Tea.

-Other-Wednesday is Zinio Day according to OCLN.

-Other-Got Books is no longer in business. The bin is still out back and is full of books. Not sure what is going to happen with the books or the bin.

-Other-OCLN system is going down for an upgrade from Monday, January 27 at 7:00 am to Thursday, January 30 at noon. There will be a bridge system in place, but the bridge will not allow patrons to put things on hold or renew holds.

-TAB-The Teen Advisory Board would like to hold an after-hours program at the Library on Friday, February 14 from 5-7. Sandy and Lauren are planning a Minute to Win It program.

Motion to allow TAB to have an after-hours program on Friday, February 14 from 5-7 was made by Gerry, seconded by Gail and accepted unanimously.

Building Issues

-Roof-The cap is holding fine and should be ok until it can be fixed in the spring.

-Plumbing-There is a broken part in the hot water heater that needs to be fixed. The staff room and tech services had new faucets put in.

Current Library Issues

-School-Library Cooperation-Lauren has been visiting the Kindergarten classes and is doing a fabulous job getting the kids to sign up for Library Cards.
-Abington Reads 2014-There is a Calendar of Events posted. The programs start the beginning of February and run thru the end of March.
-Target Grant Update-Jim Batson is getting the tables ready to mount the iPads in the Children's Room. Hopefully it will be done by the end of February. There may be enough money left in the grant to buy a third iPad.

Old Business

-FY15 Budget-Deb had a meeting with the Town Manager last Monday to go over the proposed FY15 budget.
-Special Municipal Employee Status-When Henry returns from the meeting he will update us.
-FY15 LSTA Grant-Lauren attended the LSTA grant writing workshop last week. The grant needs to have a science educator involved so Deb is going to contact the Norwell Science Center.
-Donations-Deb has spoken to the Lions Club to let them know we will accept their donation.
-Other-At 7:40 pm Henry returned from the Selectman's Meeting. The Selectmen voted to grant Special Municipal Employee Status to the Library by a vote of 3-2.

New Business

-Policy on Commercial Partnerships-The Policy on Commercial Partnerships was reviewed by the board. **MOTION to approve the Policy on Commercial Partnerships was made by Kathy, seconded by Betty and accepted unanimously.**

-Personnel Reviews-The Town Manager wants to overhaul the personnel policy. Currently the Library has no policy for personnel review. Deb will be putting a policy together along with any forms and documents that are needed. She hopes to get it all done by the end of the fiscal year.
-OCLN Legislative Breakfast-The OCLN Legislative Breakfast is Thursday, February 6 at 8:00am at the Milton Public Library. Parking is limited so get there early. The Abington Friends are a Sponsor.

The Next Board Meetings will be held

February 10th-Regular Meeting to be posted for 7:00pm
March 10th-Regular Meeting to be posted for 7:00pm

MOTION to Adjourn at 8:30pm was made by Gerry, seconded by Betty and accepted unanimously.