

Abington Public Library  
Board of Library Trustees

Meeting Minutes

February 12, 2018

Called to Order: 6:58pm

Attendees: Henry DiCarlo, Chairman

Betty Henderson, Vice Chairman

Laura Nuttall, Recording Secretary

Gail Bergin

Mary Gillis

Gerry Haas

Carrie Murray

Deborah Grimmett, Library Director

Absent: Barbara McLaughlin

Jake O'Neill

Guest: Nancy Reid

Minutes for the Board meeting held on January 8, 2018 were reviewed by the board. **MOTION to approve the January 8, 2018 minutes was made by Betty, seconded by Mary and accepted unanimously.**

Nancy Reid, a member of the Summer Concerts Committee, wanted to let the Board know about some changes that are going to be made to the entrance to Reilly Field and the Bandstand. The Committee is looking to get Community Preservation Funds to add new lights, put in a new bridge that is wide enough for cars, and a new pedestrian walkway. The application to get the Community Preservation Funds has been submitted. Nancy will keep the Board updated.

### **Chairman's Report**

-Thanks to Deb, the Staff and everyone else who helped with the 20<sup>th</sup> Anniversary Concert. The event was well attended (337 people) and everyone seemed to have a good time.

- Mary, Gail and Henry are working on getting signatures for re-election. There are four people running for the two openings for Selectman.

## **Library Director's Report**

-Monthly financial and statistical reports-The Financial Report did not get printed before the meeting. Circulation in January was decent. Digital circulation and the people count were better than expected.

-Calendar 2017 statistical report-Hoopla is going very well. The five check-out maximum has proved to be successful. Other Libraries have run into trouble with higher check-out maximums. Attendance for programs was good as was the use of Museum Passes and the Study Rooms.

-Programming Update-Sandy was sick so Deb filled in for Story Hour. The Steven Puleo program was well attended. Dr. Gary Hylander will be speaking about the TET Offensive on Thursday night. There will be a fingerprinting presentation in March to go along with the Abington Reads theme. The cooking program was a huge success.

-Friends of the Library-The Friends met this morning. The book sale is coming up. The Copeland Room will be closing on Tuesday, April 10, 2018 and set up for the book sale begins April 11, 2018. **MOTION to formally thank the Friends of the Abington Public Library for all of the work that they do for the Library and all that they did to make the 20<sup>th</sup> Anniversary Celebration successful was made by Carrie, seconded by Gerry and accepted unanimously.**

-Food for Fines and Pajama Drive update-Lots of food has been coming into the Library with the Food for Fines drive. The pajama drive is also under way with the Abington Public Schools.

-OCLN catalog upgrade-The upgrade was a challenge as most upgrades are. The major problems, such as the Holds button not working so customers could not put any item on hold, were fixed fairly quickly. The system stabilized in six or seven days.

-Other-Deb is the Secretary of the OCLN through June 30, 2018. She is on the slate of officers for 2018-2019 as Vice-President/President Elect. The election will be held in June.

-Other-Dave Slater, Executive Director of OCLN, has informed all the libraries in the network that a newly negotiated Sirsi/Dynix contract will be cheaper and provide better services than the current system.

## **Building Issues**

-HVAC-Compressors-Deb is working on writing the specs for the new compressors.

-Boiler Room Heating Issues-Wayne found a temperature sensor in one of the closed schools which may work in the Boiler Room. The door is still being kept open to heat the room.

-Other-The heat pump is fixed and is on its way back to the Library.

-Other-The quarterly Fire Alarm inspection was done. The Fire Alarm panel is obsolete and needs to be replaced.

## **Current Library Issues**

-Impact of New School-Middle school students have been fine after school.

-20<sup>th</sup> Anniversary Celebration-Deb passed around some notes that she received from people who attended or were invited to the 20<sup>th</sup> Anniversary Celebration. The response to the Celebration was very positive and everyone seemed to have had a wonderful time.

## **Old Business**

-OCLN Legislative Reception-Deb and Henry attended the reception and they report that it went well. The Legislators were mostly from the Brockton area

which was a difference with the traditional Legislative Breakfast. The library construction stories presentations were very good.

**-Study Room Policy-MOTION to approve the Study Room Policy was made by Gail, seconded by Mary and accepted unanimously.**

## **New Business**

**-Revolving Fund Articles-MOTION to approve the Revolving Fund Articles was made by Mary, seconded by Betty and accepted unanimously.**

-2017 Annual Report-Deb is almost finished with the report. It is due February 28, 2018.

-TAB Overnight-The TAB overnight is scheduled for March 23, 2018. There are more than 20 TAB members signed up so far. **MOTION to approve the TAB Overnight March23-March24, 2018 was made by Laura, seconded by Gerry and accepted unanimously.**

-Substitute Staffing-Deb is looking for another substitute Librarian. She will be advertising soon.

-CEC (Commonwealth eBook Collection) Update-Overdrive got the contract so Axis 360 will be going away July 1, 2018. When the Commonwealth eBook Collection joins Overdrive it will be a separate collection. The impacts for Abington and the other OCLN libraries are still being explored. Definitive information should be available in late spring.

-Other-There was an incident in the Children's Room last week. Some medication in a sealed package was found in the bin that holds the blocks. The child who found the package was not injured. Staff worked with the Abington Police and Plymouth County Sheriff's department. Nothing else was found.

## **Next Meeting:**

**March 12, 2018 at 7:00pm**

**April 9, 2018 at 7:00pm**

**MOTION to adjourn at 8:54 pm was made by Carrie, seconded by Gerry and accepted unanimously.**