

**Abington Public Library  
Board of Library Trustees**

Meeting Minutes

February 12, 2024

Called to Order 7:02 pm

**Attendees:** Henry DiCarlo, Chair

Gail Bergin, Vice Chair

Carrie Murray, Secretary

Laura Brink

Sue Crowley

Mary Gillis

Gerry Haas

Deborah Grimmatt, Library Director

**Absent:** Barbara McLaughlin

Jake O'Neill

**Minutes of the Previous Meeting**

- Minutes of the meeting held on January 8, 2024 were reviewed by the Board.  
**MOTION to approve the January 8, 2024 minutes was made by Sue, seconded by Mary, and accepted unanimously.**

**Chairman's Report**

- Nominations signatures are almost all in.
- The Charter Review draft has come out and been reviewed.

**Library Director's Report**

- Calendar 2023 Statistical Report: Circulation was equal, digital circulation has increased in the past year. Hoopla circulation has increased as well. Adult and Children programs have all increased. People count has increased in the past year.
- Monthly Financial and Statistical Reports: Everything is in good shape and pleased where we are. Book line item will be spent.
- Friends Update: The membership drive has started. The book sale will be on Saturday April 27 10:00am – 1:00pm.
- Programming Update: The childrens programs are doing well.

**Building Issues**

- Boiler Update: We have two operational boilers. Working through the punch lists now.
- Boiler Emergency Switch Update: The new one got installed. We are waiting for the state inspection for the project.
- Boiler Integration with BAS (Building Automation System): Our new boilers are being integrated into the new system.
- Roof: The shingle contractor has been notified and will be coming soon.
- Fax Line: Due to dampness, the old fax line has been misbehaving.
- Semi-Annual Deep Clean: This was very successful and looks great.

### **Current Library Issues**

- Civic Hub LSTA Grant Update: The grant is going well. Steve Puleo will be speaking soon. Non-fiction is next week – The Caning. The programs are all scheduled. The kids grant program is going well too.
- FY2025 Budget: Town Meeting is April 1<sup>st</sup>; town budgets are still being reviewed.
- Town Wage and Classification Study: No new updates.
- Website Refresh: The website is very well received by everyone. It is working well and easy to use. The book club books have been updated on the website.
- Hot Spots: We currently have 5 updated hot spots.

### **Old Business**

- Photography and Videography Policy: The policy is currently with the town lawyer.
- Social Media Backup Storage: This is working and can alert to questionable content.
- Social Media Policy Revision: Reviewed updated policy.

**MOTION to approve the Social Media Policy Revision was made by Gerry, seconded by Gail, and accepted unanimously.**

### **New Business**

- Town Meeting Articles: Reviewed articles.

**MOTION to approve the Town Meeting Articles was made by Mary, seconded by Sue, and accepted unanimously.**

- Annual Town Report: Reviewed Library Annual Report. It will be posted on the website.

**MOTION to approve submitting the Abington Public Library Annual Town Report was made by Laura, seconded by Carrie, and accepted unanimously.**

**Next Meeting: March 11, 2024 at 7pm and April 1<sup>st</sup> at 6:30pm prior to the Town Meeting.**

**Motion to adjourn at 8:38pm was made by Carrie, seconded by Gerry and accepted unanimously.**