

**Abington Public Library**  
**Board of Library Trustees**

Meeting Minutes

February 13, 2023

Called to Order 7:04pm

**Attendees:** Henry DiCarlo, Chair

Carrie Murray, Recording Secretary

Betty Henderson, Vice Chair

Laura Brink

Mary Gillis

Gerry Haas

Gail Bergin

Jake O'Neill

Barbara McLaughlin

Deborah Grimmett, Library Director

**Minutes of the Previous Meeting**

- Minutes of the meeting held on January 9, 2023 were reviewed by the Board. **MOTION to approve the January 9, 2023 minutes was made by Gerry, seconded by Jake, and accepted unanimously, Barbara abstained.**

**Chairman's Report**

- Thanks to everyone who attended and who helped with the Library's 25<sup>th</sup> celebration. It was a great success.
- We have three great candidates running for the Library Trustees.
- Tonight the Selectmen are having a meeting reviewing what to do with the lots at the end of road.

**Library Director's Report**

- Monthly Financial and Statistical Reports:  
Financial Report is up to date. We are in good shape. We are more than halfway through the year and all is going well. Building Repair and Maintenance – we will be repairing the front door and countertop. The year-end stats are excellent. Total circulation is almost back to pre-

pandemic. Digital circulation has been up. We are still a little low in the people count.

- Staff Update: One staff member is out due to personal illness and other is out ill. Lisa the sub has returned as well as Kim Reid to help out. We are spending money for staff coverage and will likely need to use State Aid funds to supplement the salary budget.
- Friends Update: The Friends met this morning. They have been given a quilt to raffle which will occur April 1 – 30, 2023.
- OCLN Update: All is going well. The Members Council meeting is next week.

### **Building Issues**

- Roof Project: The roof project is done.
  - Ceiling Tile Replacement – The ceiling tiles have been replaced.
  - Lift Damage Repairs – The countertop where the sales books are was damaged by the lift. The countertop has been fixed.
- Snow Melt System: The snow melt system in the sidewalk has been repaired.
- Valve Replacement: A valve needed repair and it has been replaced.
- Boiler Inspection – Code Change: The valve is fixed and the boiler inspection was completed. A shut off switch must be near every door that has access to the boiler.

### **Current Library Issues**

- Program Update:
  - Children programs - The programs are going great.
  - Adult programs - The programs are going well.
- 25<sup>th</sup> Anniversary:
  - A great success! We had 214 people attend and everyone had a great time!
- FY24 Budget: No changes. All as expected.
- Town Meeting Update: The meeting is on schedule.

## **Old Business**

- LSTA Grant Application Status: Deb has met with the grant consultant. The draft grant application is due on February 23<sup>rd</sup>.
- Abington Reads 2023: “The Library Book” is the book for Abington Reads this year.
- We are looking to do a Citizenship Academy if the LSTA grant is successful. Have town officials talk about how the town government is run. Also have other representatives from the town’s boards to share what they do for the town. They would share this information with the community in the fall of 2023.

## **New Business**

- Annual Town Report: The Trustees reviewed the report.  
**MOTION to approve the Annual Town Report was made by Carrie, seconded by Barbara, and accepted unanimously.**
- Collection Development Update: We discussed the collection.
- Policy on the Display and Distribution of Unsolicited Materials Update: We reviewed the policy.  
**MOTION to approve the Policy on the Display and Distribution of Unsolicited Materials was made by Gerry, seconded by Laura, and accepted unanimously.**
- Main Space Furniture: We are thinking of getting furniture to replace the area where stacks were located previously. Possibly get some narrow tables with seating front to back. Deb will start researching options.

**Next Meetings: March 13, 2023, Town Meeting is scheduled for April 3, 2023.**

**Motion to adjourn at 8:20pm was made by Gerry, seconded by Carrie and accepted unanimously.**