

Abington Public Library  
Board of Library Trustees

Meeting Minutes                    March 12, 2018                    Called to Order: 7:02pm

Attendees: Betty Henderson, Vice Chairman  
Laura Nuttall, Recording Secretary  
Gail Bergin  
Mary Gillis  
Gerry Haas  
Carrie Murray  
Deborah Grimmett, Library Director  
Absent: Barbara McLaughlin  
Jake O'Neill  
Henry DiCarlo

Minutes for the Board meeting held on February 12, 2018 were reviewed by the board. **MOTION to approve the February 12, 2018 minutes was made by Gerry, seconded by Gail and accepted unanimously.**

### **Chairman's Report**

-Betty is Chair for the evening since Henry is away. The Vice-Chairman has nothing to report.

### **Library Director's Report**

-Monthly financial and statistical reports-Statistics look good. On the financial side, the Building Repair and Maintenance Budget will be overspent again this year. Staff Budget is right where it should be. Deb likes the new software because it is a lot easier to read.

-Programming Update-The forensics program was well attended and very interesting. A Clue game and a documentary on Agatha Christie are programs that will be coming up soon. Story Hours are going well.

-Friends of the Library-The Friends met this morning and the topic of discussion was the Book Sale. The Friends are accepting donations starting March 26, 2018. April 10, 2018 the Copeland Room will close to get the books ready for the sale.

-OCLN Survey Results- 25 surveys were collected and most of the surveys were very positive about the staff. The one negative comment was about the Library not being open on Sundays.

-OCLN March Madness-The Weymouth Library put the books together for the March Madness brackets and shared it with the libraries in the OCLN network. We had 35-40 people vote for their picks in the first round of voting. It will be interesting to see which book wins.

-Other-All the papers for the candidates for the Board of Library Trustees have been turned in to the Town Hall.

## **Building Issues**

-HVAC-Pump –The back- up pump is fixed and has been returned to the Library.

-Boiler Room Heating Issues-Nothing has been done in the Boiler Room yet.

-Impact of March 2-3 storm-There was some water dripping from the ceiling in a Study Room due to the wind driven rain. Deb could see where the water was leaking from. Once the wind ceased the dripping stopped and it has dried out. The battery backup for the Fire Alarm Box fried during the power outage and the alarm keeps going off even after it has been reset by the AFD. The Simplex repair man came to fix it on Friday, but he did not bring a battery. He will come back to replace the battery at some point but with the advance of another storm it may be a while. The whole Fire Alarm Panel needs to be replaced because it is obsolete. The gutter on the Story Room side of the building has pulled away from the wall. It is still draining water so it can wait to be repaired. There was not water under

the back door which was good. The APL did close at 4:00 on Thursday due to the weather.

## **Current Library Issues**

-Impact of New School-If there is school on Wednesday March 14, 2018 the Library will be on a delayed opening due to the road closure for the protest that is planned for the Abington High School Students. If school is closed on Wednesday, the protest will be on Thursday and the APL will be on a delay on Thursday. Deb and Amy will contact the Story Hour families that the delay is going to effect.

-Abington Reads 2018-Upcoming programs include a talk about the Lindbergh Kidnapping by Dr. Gary Hylander, a game night featuring the game Clue, and a viewing of the documentary The Mystery of Agatha Christie followed by a discussion.

-FY19 Budget-Deb and Henry are scheduled to meet with the Finance Committee on March 21, 2018.

## **Old Business**

-2017 Annual Report-**MOTION to approve the 2017 Annual Report was made by Mary, seconded by Gail and accepted unanimously.**

-TAB Overnight-The TAB Overnight is scheduled for March 23, 2018. There are 23 TAB members participating and it should be a lot of fun. Sandy, Amy and Deb have a lot of fun activities planned to keep the kids entertained. Sandy and Amy will be running the early evening activities then Sandy is going home. Deb will be coming in later to enjoy the late night activities.

-Other-Jake is not here tonight because he is scheduled to donate one of his kidneys in a few weeks. Best wishes to Jake and the recipient of his kidney.

## **New Business**

-Town Meeting Information-The Town Meeting will be May 21, 2018 at the new Auditorium at Abington High School. The Trustees will meet at 6:45 before the Town Meeting.

-Capital Plan-Deb will discuss the Capital Plan at the next meeting.

-Donation in memory of Joyce Lee Bumpus-A donation of \$10,000.00 was given to the Library in memory of Joyce Lee Bumpus. The money will be used for Childrens and Teens programming. A thank you letter was signed by all the Trustees.

-Library Safety Discussion-Deb and the staff have been talking a lot about safety and procedures in light of the incident in Winchester. The staff will be doing hourly walks through the Library. Deb is going to write a policy about emergency evacuations so that the staff feels comfortable about getting the patrons and themselves out of the building if a situation occurs. They do not feel comfortable about getting trained to administer Narcan at this time. Deb is going to look into seeing if the Fire Alarm Panel or the phone system can be used to make announcements in the building if necessary.

-Copeland Room Tables-Deb would like to order four more of the light tables. Donations will allow her to purchase one table and the other three will be paid for by State Aid.

-Emergency Response Plans Part 1-Deb is going to start working on it.

## **Next Meeting:**

**April 9, 2018 at 7:00pm**

**MOTION to adjourn at 8:11 pm was made by Gerry, seconded by Carrie and accepted unanimously.**