

## Abington Public Library

Meeting Minutes

March 21, 2016

Called to Order: 7:03pm

Attendees: Henry DiCarlo, Chairman

Betty Henderson, Vice Chairman

Laura Nuttall, Recording Secretary

Will Adamcyzk

Mary Gillis

Gerry Haas

Barbara McLaughlin

Jake O'Neill

Deborah Grimmett, Library Director

Absent: Gail Bergin

Guest: Lynne Nickley

Minutes for the meeting held on February 22, 2016 were reviewed by the board.

**MOTION to accept the February 22, 2016 minutes was made by Will, seconded by Gerry and accepted unanimously with one abstention.**

### **Chairman's Report**

-Henry read a thank you note from Deb. The Board of Trustees gave Deb a gift certificate to Mia Regazza to commemorate her thirtieth year at the APL.

-Nomination papers for those running for the Board of library Trustees have been turned in.

### **Library Director's Report**

-Monthly financial and statistical reports-The building maintenance and repair budget is already \$4,684.43 over budget and another \$3,000.00 in building repair bills are due. Circulation stats are good. Things were looking better in January and February.

- Programming Update-Programs are going well. The Abington Reads calendar is ready.

-Friends-The Friends meeting for this morning was postponed due to the weather. They will meet next week. The book sale will be April 29 and 30 with a preview sale for members of the Friends on April 28. Donated books can be dropped off at the Library starting April 1.

-Staffing-Lynne Nickley was introduced to the Board and welcomed by all. Susan, Heidi and Liz have done a nice job training Lynne. Other staffing issues are going well. There are lots of vacations being taken in April and May and all the hours have been covered.

-Sandwich Public Library Update-The Sandwich Public Library did receive a waiver from the Board of Library Commissioners.

-Children's Department Games/ Instruments- \$500.00 out of State Aid will be used to buy some board games and soft seats for the Children's Room. This is in response to the survey for more hands on activities in the Children's Room, not just electronics. A new Ukulele that can be checked out will be purchased as well.

### **Building Issues**

-Cleaning Update-Bob is settling in and doing a good job. The building feels cleaner and more secure. A backup custodian will be needed when Bob goes on vacation. Setting up the Copeland Room is the only issue now. Deb is pricing lighter tables.

-Roof-The shingles and edge joint of the roof have been fixed. Deb has an estimated of about \$1,000.00 for the repairs.

-Updating the Copeland Room-Kennedy Carpet has given Deb estimates for cleaning the carpets in the Library. She is getting estimates from two other companies. Kennedy recommended cleaning the carpets because they are in very good shape. Andy MacKenzie has given Deb a price for the new lights in the Copeland Room and Deb is getting estimates for repairs and painting in the Copeland Room.

-Issues Resulting from Extreme Cold 2/13-2/15-Everything in the boiler room has been fixed. The heater has been replaced at a cost of \$800.00 and the new check valve and pump were about \$3,000.00. Deb is going to ask about getting a sensor in the room so if it gets to cold someone will be alerted.

-Study Rooms-Carrie Bates has given Deb an estimate on painting the study rooms that was significantly less than the other estimates. She is going to work with Helene DiCarlo with the color schemes.

-Other-The bench is waiting to be installed sometime this spring.

### **Current Library Issues**

-Strategic Planning Community Committee-The Strategic Plan is not due until October 2016 so Deb will be working on it throughout the spring and summer. One of the surveys mentioned that the lecturer Gary Highlander needed to be invited back so Deb has booked him to do three lectures in the fall on elections. Ted Reinstein has also been booked for the fall.

-Impact of New School Construction-Construction workers have been parking in the Library parking lot without a problem so far.

### **Old Business**

-FY17 Budget-The combined Finance and Selectman's meeting went well. The Town Accountant made some changes to the budget for the custodian but the MAR is still the same.

-Recognition Wall- ID Graphics will be making up seven new plaques at \$156.00 a piece and four polymer signs at \$125.00 a piece. With installation the total will be \$1836.00. **MOTION to use up to \$2000.00 of Trust Fund money to pay for the new plaques and signs for the Recognition Wall was made by Will, seconded by Barbara and accepted unanimously.** The plaques and signs will be done in May so a celebration to commemorate the new members on the Recognition Wall will be in late May or early June.

-Elections-The nomination papers for all three Library Trustee candidates have been turned in.

### **New Business**

-Revolving Fund Articles for Annual Town Meeting-**MOTION to approve the Revolving Fund Articles for Annual Town Meeting was made by Will, seconded by Jake and accepted unanimously.**

**-Capital Article for Special Town Meeting-**MOTION to approve the Capital Article for the 2016 Special Town Meeting was made by Will, seconded by Gerry and accepted unanimously.****

**-Sheila's Garden Maintenance- Rob Libby will continue working to keep the garden maintained.**

**-Summer Hours-**MOTION to approve the Summer Hours by closing the Library on Saturdays starting June 18, 2106 and reopening on Saturday September 10, 2016 was made by Jake, seconded by Will and accepted unanimously.**** There were several surveys from the Strategic Plan that requested keeping the Library open on Saturday during the summer. At this time it is not fiscally feasible to keep the APL open on Saturday. There are not many Libraries in the area that are open on Saturday in the summer.

**-Painting Donated by Gary Minnehan-Gary Minnehan has donated a painting to the APL. It will be going in one of the study rooms. Deb will send a thank you note to Gary.**

**-Abington Reads 2016-The Abington Reads calendar is available at the Library. Anthony Amore will be speaking on March 31<sup>st</sup> at 7:00 pm. The Friends of the Library are also going to sponsor a pass to the Isabella Stewart Gardner Museum.**

**-Borrowing and Fine Policy Revision-**MOTION to change the Borrowing and Fines Policy was made by Will, seconded by Jake and accepted unanimously.****

**Next Meeting:**

**April 11, 2016-Regular Meeting to be posted for 7:00pm.**

**May 9, 2016-Regular Meeting to be posted for 7:00pm.**

**June 6, 2016-Town Meeting to be posted for 6:45pm.**

**MOTION to Adjourn at 8:56 pm was made by Will, seconded by Jake and accepted unanimously.**