

Abington Public Library
Board of Trustees

Meeting Minutes

Date: April 8, 2013

Called to Order: 7:03

Attendees:

- ✓ Henry DiCarlo, Chairman
- ✓ Betty Henderson, Vice Chairman
- ✓ Jake O'Neill, Recording Secretary
Will Adamczyk
Christina McMahon
- ✓ Kathleen Jones
- ✓ Gail Bergin
- ✓ Laura Nuttall
- ✓ Gerry Haas
- ✓ Deb Grimmett, Library Director

The board had a moment of silence in memory of Mary Donlan who recently passed away and was a long time employee of the APL.

Minutes for meeting held on March 11, 2013 were reviewed by the board. **MOTION to accept the March minutes was made by Betty, seconded by Gail and accepted unanimously with 2 abstaining.**

Chairman's Report

- The library received a letter on April 5th with the information on our second and final state aid award. APL received a total of \$8,104.59, which includes \$3,802.96 in LIG, \$3,116.43 in MEG and \$1,185.30 in nonresident aid.
- The town is reportedly in negotiations with a new Town Manager.
- The Warrant has been released for the Special Town Meeting on April 22nd and it can be viewed online. The budget for the library is what was expected.
- The Steven Puleo book discussion was well attended and the reviews were all positive.

Library Director's Report

- Financials – The Building Maintenance line item is over budget and growing. No other line items are a problem.
- Circulation – The March numbers were slightly down which is most likely due to several snow days. Website hits are up compared to previous months.
- Programming – Abington and Whitman Libraries will be holding a joint meeting on using Zinio to view magazines. The meeting will be in Whitman on June 6th, with the same meeting to be held in Abington in September. It will be the first joint meeting APL has done. On March 30th Lauren along with nine other teen librarians held a Teen Con at the Duxbury Library. About 70 kids attended and all enjoyed the activities.
- Summer reading Kickoff will be June 24th at 2 pm.
- Friends – The Friends are working on the Book Sale scheduled for Saturday April 27th and they are looking for volunteers to help clean up after it is completed.
- OCLN Update – Zinio is working well in the OCLN libraries. The network is planning some joint publicity on the program.

Building Update

- The library received a bid of \$775 for fixing water damage in the foyer. They are looking into whether or not the roof needs to be repaired to prevent future problems. The library is also looking into getting the front door and foyer repainted.
- Deb looked into the Story Garden maintenance costs for the upcoming year. The costs from Arrowwood are \$45 per hour for initial clean up and \$30 per visit for regular maintenance.

MOTION to approve contracting with Arrowwood to complete garden maintenance was made by Laura. It was seconded by Jake and accepted unanimously.

- Deb will look into getting the benches in the garden resurfaced and cleaned up.

Current Library Issues

- Same Page Grant – Money has all been used for the grant. On Monday May 13th, Deborah Kops, childrens author the Molasses Tragedy will speak.
- Deb and Sandy attended the Library Legislative Day which included meetings and library tours in Boston.
- FY '14 Budget – The town was looking for assistance in making up a \$1.4 million shortfall. The APL cut 3,300 (1.94%) from our initial request which will still result in an increase in the budget from the previous year.

MOTION to approve the revised FY14 Budget was made by Gerry. It was seconded by Gail and accepted unanimously.

Old Business

- Clean up Abington Day is scheduled for April 20th from 9 am to 3 pm. Textile and E-waste drop off will be held the same day at the Abington Highway Department.
- Abington Library clean up will be held on May 18th from 9 am to Noon.

New Business

- The board discussed the schedule for Saturday closings. **A MOTION was made by Laura to close Saturdays starting June 15th and reopening September 7th. It was seconded by Jake and accepted unanimously.**
- The board discussed closing around July 4th. **A MOTION was made by Gerry to close the library at 5 pm on Wednesday July 3rd. It was seconded by Betty and accepted unanimously.**
- TAB Towels for Troops. – The TAB was asked to help put together care packages for the troops. The TAB will collect clean towels for the troop and help put the packages together which will happen during Memorial Day Weekend.
- Story Room TV – The TV in the story room takes up a lot of space and isn't used that often. It will be declared as surplus and sent out during the E-waste collection/
- New Library passes – The library has new passes to The Heritage Museum in Sandwich, Blithewold Mansion and Gardens and Battleship Cove.
- Lauren will be attending the Mass Library Association Annual Conference. Other Departments cover the cost of conferences and the board discussed covering the cost of the conference. Deb will look into the cost and report back to the board.

The Next Board Meeting will be held

April 22nd – Special Town Meeting to be posted for 6:45
May 13th – Regular Meeting to be posted for 7:00
June 10th – Town Meeting to be posted for 6:45

MOTION to Adjourn @ 8:50 pm was made by Gerry, seconded by Jake and accepted unanimously.