

**Abington Public Library  
Board of Library Trustees**

Meeting Minutes

May 9, 2022

Called to Order 7:02pm

**Attendees:** Henry DiCarlo, Chair

Betty Henderson, Vice Chair

Carrie Murray, Recording Secretary

Gail Bergin

Laura Brink

Mary Gillis

Gerry Haas

Barbara McLaughlin

Deborah Grimmett, Library Director

**Absent:** Jake O'Neill

**Reorganization of the Board**

- Library Director Deb Grimmett conducted the reorganization of the Board. **MOTION to nominate Henry DiCarlo as Chair of the Board of Library Trustees was made by Betty, seconded by Mary and accepted unanimously. MOTION to nominate Betty Henderson as Vice Chair of the Board of Library Trustees was made by Mary, seconded by Gerry and accepted unanimously. MOTION to nominate Carrie Murray as Recording Secretary of the Board of Library Trustees was made by Henry, seconded by Betty and accepted unanimously.**

**Minutes of the Previous Meeting**

- Minutes of the meeting held on April 4, 2022 were reviewed by the Board. **MOTION to approve the April 4, 2022 minutes was made by Gail, seconded by Barbara, and accepted unanimously, with Betty abstaining.**

**Chairman's Report**

- Congratulations to everyone who won in the election.
- Town Meeting went well and the Library was budgeted money for hiring a new part-time children's librarian.

### **Library Director's Report**

- Monthly Financial and Statistical Reports: Finances are in good shape, and everything is where it should be.
- Friends Update: The book/bake sale was very successful. They earned \$969. The baked goods were very popular, and they would happily receive more bake good donations for their next bake sale. They are funding the summer reading program. Aprons and potholders are being sold in the library by the Friends.
- OCLN Update: There are a large number of directors that are retiring soon. New directors will be coming in soon.
- Program Update: A lot of great programs are coming up soon including Talk and Listen – hosted by Lindsey Wright a health professional. Also, Kathy Teehan, a former state representative, will be coming in to discuss her book. The cooking and book clubs are up and running and going well.

### **Building Issues**

- Roof Planning: The roof project will be in September. The costs for the roof were in the Capital Plan Article for this Town Meeting and passed.
- Plumbing: Deb is still working on getting a water bottle filling station – we have been waiting for parts. Deb will look to see if we could just order a brand-new unit.
- Front Doors: Deb is going to have someone come in and look at the exterior doors after the roof is done. We would have the exterior doors removed/fixed – they have not been working properly.
- Carpet and Window Cleaning: We will reach out to the carpet installer to get recommendations for carpet cleaning in certain areas. Also get pricing to clean the lower windows.
- Other: We received a quote for \$650 to remove and properly store the plexi-glass in the children's room and keep the plexi-glass at the checkout desk. Dead trees and parking lot lights - trees need to be replaced and some lights need to be replaced. Deb will follow up with the Town Hall.

### Current Library Issues

- Library Programs: Everything is going well with the programs.
- FY23 Budget: We are in good shape. The position for the part time Children's Librarian was approved at Town Meeting.
- Capital Plan: We submitted new roof, parking lot and asked for a building study to review our needs for a new boiler, electrical and plumbing.
- Strategic Plan for FY24-FY29 Update: The library survey was completed and we received 595 responses. The committee meeting met recently – Gerry and Laura attended and listened to the community concerns and hopes for the town.

### Old Business

- Logo and Website Status: The Trustees reviewed and approved the logo. Deb will send it back to the designer and move forward with the project. Web designer – currently the library runs its own website independently of the town, which makes for smoother functionality for the many web resources that the library provides. We are looking to update the website to improve usability for the user experience.
- Patron Chromebooks: The library now has 3 Chromebooks that are available for lending.
- Donor Wall: The wall needs repair. Deb is getting a quote to update and repair the wall.

### New Business

- Summer Hours: It was proposed that for the summer hours, the library will close on Saturdays from 6/18/22 through 9/3/22, reopening on 9/10/22. **MOTION to approve the Summer Hours was made by Gail, seconded by Laura and accepted unanimously.**
- TAB Overnight: A request was sent to the Trustees from the TAB chair requesting that they have an overnight on August 12, 2022. **MOTION to approve the TAB Overnight was made by Gerry, seconded by Mary and accepted unanimously.**

- Part-Time Children's Librarian: The Trustees reviewed the position vacancy that Deb will post. The position that was funded is for a 17 ½ hours non-union position.
- Other: The Summer Reading Kick-off – Read Beyond the Beaten Path will be June 28<sup>th</sup>, with many great programs planned throughout the summer.
- Story-Walk: Will be installed next week at Griffin's Dairy and will be up until mid-October.
- Staff Recognition Breakfast: Tentatively scheduled for 8/19/22, to celebrate our library staff, hosted by the Trustees.

**Next Meeting:**

**June 13, 2022 at 7:00pm**

**July 25, 2022 at 7:00pm**

**September 12, 2022 at 7:00pm**

**Motion to adjourn at 8:47 pm was made by Gerry, seconded by Carrie and accepted unanimously.**