

**Abington Public Library
Board of Trustees**

Meeting Minutes

Date: May 14, 2012

Called to Order: 7:10

Attendees:

- ✓ Henry DiCarlo, Chairman
- ✓ Betty Henderson, Vice Chairman
- ✓ Jake O'Neill, Recording Secretary
- ✓ Will Adamczyk
- ✓ Christina McMahon
Kathleen Jones
- ✓ Gail Bergin
- ✓ Laura Nuttall
- ✓ Gerry Haas
- ✓ Deb Grimmett, Library Director

Reorganization of the Board

During reorganization of the board Deb Grimmett was placed in control of the meeting.

Henry was nominated by Gerry as Chairman of the board and seconded by Will and accepted unanimously.

Betty was nominated by Gerry for Vice Chairman of the board which was seconded by Will and accepted unanimously.

Jake was nominated by Betty for Recording Secretary which was seconded by Will and accepted unanimously.

Subcommittees will include

- Payroll – Henry and Betty
- Vouchers – Will, Gail, Kathy, Gerry and Laura
- Personnel – Jake, Will and Betty
- Budget – Gail, Henry and Kathy

A MOTION to accept the subcommittees was made by Gail. It was seconded by Laura and accepted unanimously.

Following board reorganization, control of the meeting was handed back to Henry as the Chairman

Minutes for meeting held on March 19, 2012 were reviewed by the board. **MOTION to accept the March minutes was made by Gerry, seconded by Betty and accepted unanimously.**

Minutes for meeting held on April 9, 2012 were reviewed by the board. **MOTION to accept the April minutes was made by Gail, seconded by Betty and accepted unanimously.**

Chairman's Report

- The library received a check for 5,846.52 for the second half of the State Aid.
- The updated Personnel By-Law will be in place with the edits that the library needed.

Library Director's Report

- Financials – The financials are on target. Book budget has \$2,000 remaining. The new voucher system seems to be working and vendors getting paid.
- Circulation – The circulation was good but slightly behind March, which is a usual occurrence.
- Programming – The summer reading kick-off is Tuesday June 19th. The theme is Dream Big and Read. The TAB members will be assisting with the kick-off.

- Friends – The friends now have 195 members. The book sale raised \$2,749.60. The friends want to purchase a flat panel computer for the library to display the calendar. Milton Library is using one with great success. The board decided to have the Friends purchase the hardware and the library will purchase software for the computer. The Friends will not be meeting until September.

- The board discussed purchasing a magazine rack for the library out of state aid funds.

A MOTION was made by Laura to expend up to \$500 out of state aid to purchase a Magazine Rack. It was seconded by Christina and accepted unanimously.

Building Update

- Emergency lights – A proposal for \$150 per unit was received to replace the current emergency lights, which face up, with downward facing lights. The library will have to meet with the Fire Department to determine how many lights will be required.

- Battery backup for the fire alarm system has to be replaced.

Current Library Issues

- FY '13 Budget – Deb received an email concerning the budget. Our budget has been cut by \$2,660.72 which brings us down to the minimum required not to need a waiver for state aid.

- LSTA Teen/Tween Grant Update. An interim report on the grant was filed by the library staff. The book drive to get books to incarcerated teens is going well. The application for the new grant was submitted to the state.

- TAB will be helping with kids events with the 300th Anniversary celebration on Saturday June 23rd.

New Business

- The Library staff would like to once again institute fine forgiveness for anyone who signs up for the summer reading program. **A MOTION was made by Gerry to allow the library to forgive fines for anyone joining the summer reading program. It was seconded by Will and approved unanimously with one abstention by Jake.**

- There is discussion within the OCLN about possibly standardizing the fines and loan periods.

- The OCLN is working on hiring a new vendor for an Integrated Library System. There will be three demonstrations of new vendors at the Abington Library as part of this OCLN project.

- The board discussed the hours of service for FY '13 based on the new budget. If the current budget is approved the library will open on Wednesday nights starting after Labor Day. June 9th will be the last Saturday the library will be open.

- The library staff will look into re-designing the website after town meeting.

The Next Board Meetings will be held

May 21st – Town Meeting to be posted for 6:45

June 18th – Regular Meeting to be posted for 7:00

July 30th – Regular Meeting to be posted for 7:00

September 17th – Regular Meeting to be posted for 7:00

MOTION to Adjourn @ 8:50 pm was made by Will, seconded by Gerry and accepted unanimously.