

**Abington Public Library**  
**Board of Trustees**

Meeting Minutes

Date: May 16, 2011

Called to Order: 7:03

Attendees:

- ✓ Henry DiCarlo, Chairman
- ✓ Betty Henderson, Vice Chairman
- ✓ Jake O'Neill, Recording Secretary
- ✓ Will Adamczyk
- Christina McMahon
- ✓ Kathleen Jones
- ✓ Gail Bergin
- ✓ Laura Nuttall
- ✓ Gerry Haas
- ✓ Deb Grimmett, Acting Library Director
- ✓ John Shea - Visitor

**Reorganization of Board**

- Deb took over control of the meeting to oversee reorganization of the board.
- Henry was nominated for Chairman by Betty and seconded by Gerry. He was elected unanimously.
- Henry resumed control of the meeting.
- Betty was nominated for Vice Chairman by Kathy and seconded by Will. She was elected unanimously.
- Jake was nominated for secretary by Will. It was seconded by Gail and he was elected unanimously.
- All subcommittees will remain the same for the upcoming year.

Minutes for meeting held on April 11, 2011 were reviewed by the board. **MOTION to accept the April 11<sup>th</sup> minutes was made by Laura, seconded by Will and accepted unanimously. There were two abstentions due to absence from the April Meeting.**

**Chairman's Report**

- Congratulations to Betty, Jake and Christina for being re-elected to the trustees.
- Henry read a letter to the board from Simmons College stating that Deb had earned her Masters degree.

**Final Acting Director's Report**

- Financials – The budget is in good shape. Based on the current projections we will be \$1.40 over our budget for salary and expenses on target. Expenditures out of state aid will be approximately \$43,000 which is \$500 below what was budgeted. The contract for cleaning services has not been re-bid by the town as of now so the current costs are increased by cost of living, retroactive to last November.
- Circulation – Total numbers were down but up when done on a per hour basis.
- Programming – The summer program will be heavier on performers and lighter on discussion groups in case the staffing levels change. There is a teen program included entitled “Cooking with Katie” which is paid for by TAB.
- Summer reading kickoff will be June 22<sup>nd</sup> at 10 am. The Harry Potter overnight is being planned by the Teen Advisory Board
- Friends of the Library – The book sale made over \$3,000 which is the highest total to date. They are looking into working with Whitman and Rockland Friends of the Library to do

something for the tri- centennial. The friends are willing to fund an evening book discussion which will be on mysteries in honor of Mary Lane. Donations made to library in honor of Mary Lane have reached enough to put up a plaque on the donors wall so that will be done.

### **Fundraising Programs**

- The donation jar is \$2,261 at the time of the meeting.

### **Personnel Subcommittee**

- The position of full-time Library Director was posted and only one applicant sent in an application. The subcommittee interviewed the candidate prior to this board meeting. The subcommittee's recommendation is to hire Deborah Grimmett for the position. **A MOTION to hire Deborah Grimmett as the Library Director for the Abington Public Library was made by Will. It was seconded by Laura and accepted unanimously.**

### **Building Update**

- Portico Ceiling – The library received \$1,333 from insurance for repairs to the ceiling. Another \$2,500 will have to come from the budget due to insurance deductibles.
- The carpet transition between the closet in Copeland room and the room will need to be repaired since it is fraying.

### **Current Library Issues**

- LSTA Teen/Tween Grant Update. The TAB is working on the Harry Potter overnight and moving forward on other topics.
- FY '12 Budget – The projected shortfall for the town is down from \$650,000 to \$300,000. The last conversation between the library and town manager indicated that the town manager will be supporting the \$409,000 budget. Meeting with the Finance Committee is scheduled for May 25<sup>th</sup> at 9 pm at town hall.
- Volunteer Recognition was well attended by approximately 45 people and all enjoyed themselves.
- The trustees reviewed a draft version of the Social Networking Policy for the library. **A MOTION was made by Jake to approve the Social Networking Policy. It was seconded by Betty and accepted unanimously.**

### **New Business**

- Depending on the finalized FY 12 budget the library may need to open more hours. If the \$409,000 budget is approved the library will be reopened on Friday's starting on July 8<sup>th</sup>. Monday night and full day Saturday will be restored following Labor Day. School visits may return for 3 grades starting in October and a normal Story Hour schedule will resume.

### **The Next Board Meeting will be held**

**June 6<sup>th</sup> at 6:45 before the Town Meeting**

**June 13<sup>th</sup> at 7 pm for regular monthly meeting**

**July 18<sup>th</sup> at 7 pm for regular monthly meeting**

**MOTION to Adjourn @ 8:45 p.m. was made by Will, seconded by Gerry and accepted unanimously.**