

**Board of Trustees  
Abington Public Library**

Meeting Minutes

May 19, 2014

Called to Order: 7:01pm

Attendees: Betty Henderson, Vice Chairman  
Laura Nuttall, Acting Recording Secretary  
Will Adamczyk  
Gail Bergin  
Kathy Jones  
Barbara McLaughlin  
Deborah Grimmett, Library Director

Absent: Henry DiCarlo  
Jake O'Neill  
Gerry Haas

**Reorganization of the Board**

During reorganization of the board, Deb Grimmett was placed in control of the meeting.

**Henry was nominated by Will for Chairman of the board seconded by Gail and accepted unanimously.**

**Betty was nominated by Gail for Vice Chairman of the board seconded by Kathy and accepted unanimously.**

**Laura was nominated by Will for Secretary of the board seconded by Gail and accepted unanimously.**

Minutes for the meeting held on April 7, 2014 were reviewed by the board.

**MOTION to accept the April 7, 2014 minutes was made by Gail, seconded by Will and accepted unanimously.**

**Chairman's Report**

-The Library has received its State Aid payment of \$8374.89.

**Library Director's Report**

-Financial and Statistical Reports-The Account Balance Report is from May 2, 2014 because the KVS program was not installed on Deb's computer. Wayne will be installing it tomorrow. Gas and Electric bills are still running higher than previous years. Statistics are down a bit from last month.

- Programming-Heidi did a great job with the Kindergarten classes that came to the Library. Deb will be doing Pre-K visits next week.
- Friends-Book sale was very successful. A total of \$2,948.30 was made.
- MLA Conference-Deb presented a program at the MLA Conference in Worcester. The workshops were good especially the Multigenerational Workplace Workshop.
- Technology-State Aid money had been budgeted to purchase new staff computers. All of the new computers have been set up and installed with Windows 7 including the financial computer.
- OCLN connectivity issues-OCLN had telecommunications issues last week. It was fixed but the APL is still having issues. OCLN replaced a router that has resolved some of the problems. Work flow issues are still happening but sporadically. Deb will continue to work with OCLN to get all of the issues resolved.

### **Building Issues**

- HVAC-A bearing is broken in one of the motors in the outside air conditioning unit. It will have to be replaced in the future at an estimated cost of \$800-\$1000.
- Counter in Tech Services-The new counter has been installed and it looks great!
- Electrical issues-The old emergency lights will be removed sometime this summer.
- Window cleaning-Deb is still working on getting the stained outside windows cleaned.
- Other-The stall divider's in the Men's Room need to be fixed. The rusted areas need to be repaired.

### **Current Library Issues**

- FY15 Budget-The new FY15 Budget is \$453,005.00 which is below the MAR of \$458,217. The Library will have to apply for a waiver. All of the current staff salary is covered in the budget. It includes a 3% raise for the non-union workers who have not seen a salary increase since July 2009. One of the cuts in salary will be the difference in Lauren and Amy's salary. State Aid is used only when staff works to cover open shifts.
- Summer Reading-The summer reading calendar has been released. There are lots of fun and exciting programs for kids of all ages. Kick Off is June 19<sup>th</sup> at 2 pm. The teens would like to have another After Hours Program on June 27<sup>th</sup> from 5:30 to 7:30.
- School-Library Cooperation-Deb is going to the next School Committee Meeting to give them the details of the Summer Reading Program.
- Target Grant Update-The tables and iPads are ready to go. When Sandy gets back from her vacation she will put the iPads out in the Children's Room.

### **Old Business**

- Donation-Lion's Club-So far the Lion's Club has collected 561,000 pennies. Someone donated 10,000 pennies after seeing an article in the newspaper.
- Children's Librarian Position-Amy Hindle is the new Children's Librarian. She starts May 27, 2014 and will be working days for the first week.
- Programming Policy-**MOTION to accept the Programming Policy was made by Will, seconded by Barbara and accepted unanimously.**

### **New Business**

- Code of Conduct Policy-**MOTION to accept the revisions to the Code of Conduct Policy were made by Will, Seconded by Gail and accepted unanimously.**
- Public Copy Machine-The very old Bay Copy Machine that was donated to the Library has died and it is unable to be fixed. Deb is looking at options.
- Other-A child filled out an objection form on a book that she found. Deb met with the child and her mother to explain that the Library provides books for all people. The values of some people are different from others and all types of books can be found in the library. She seemed satisfied with Deb's explanation.

### **Next Meeting:**

**June 9, 2014-Meeting to be posted at 6:30 pm at Abington High School prior to Town Meeting.**

**July 7, 2014-Regular Meeting to be posted for 7:00 pm.**

**MOTION to Adjourn at 8:32 pm was made by Will, seconded by Laura and accepted unanimously.**