

**Board of Trustees**  
**Abington Public Library**

Meeting Minutes

June 24, 2013

Called to Order: 7:05 pm

Attendees: Henry DiCarlo, Chairman  
Betty Henderson, Vice Chairman  
Laura Nuttall, Acting Recording Secretary  
Will Adamcyzk  
Kathleen Jones  
Gail Bergin  
Gerry Haas  
Christina McMahon  
Deborah Grimmett, Library Director

Absent: Jake O'Neill

Guest: Rick LaFond, Town Manager

**Call to Order**

Henry called the meeting to order and introduced the members of the board to the Town Manager Rick LaFond.

**Guest**

Mr. LaFond thanked the board for inviting him to the meeting and he feels that "Libraries are where Communities come together". He is looking forward to working with Deb and the Board of Library Trustees.

**Minutes of the Previous Meetings**

Minutes for the meeting held on May 13, 2013 were reviewed by the board. **MOTION to accept the May 13, 2013 minutes was made by Kathy, seconded by Betty and accepted unanimously with two abstaining.**

Minutes for the meeting held on June 10, 2013 were reviewed by the board. **MOTION to accept the June 10, 2013 minutes was made by Will, seconded by Kathy and accepted unanimously with one abstaining.**

**Chairman's Report**

Tom Rose has updated the Library website and it is very nice.

### **Library Director's Report**

Financials-All the expenses and salary are going to be ok. \$7041.27 in State Aid will be used for salary and all of the rest of the money in the expense account should cover all the outstanding expenses. Circulation was a bit lower than last month, but the numbers are on track for a small increase or the same as last year.

Programming-Summer reading program began today with 22 preschoolers, 101 elementary students and 35 teens registered so far.

Friends-The Friends purchased the 2013 Abington High School Year Book for the Library. The Friends group had been in existence for 37 years and is very active.

OCLN-Deb has been in charge of a task force that has been looking into changing the operating system used by OCLN. The OCLN Board voted unanimously to stay with the current operating system. The current system SIRSI is undergoing an upgrade this year which will enhance searches and because we are staying with the system the upgrade will not cost anything.

### **Building Issues**

Foyer-The area of the Foyer that had water damage in February has been painted over.

HVAC-Air conditioning has been working so far.

Window cleaning-A new company, SJ Services, will be cleaning the Town Hall, Police Station and Library. The new contract is less than the old contract so there may be money available for cleaning the carpets. SJ Services will also provide the service of cleaning the exterior rear window.

Roof-The roof inspector reports that there is a build-up of algae that will need to be cleaned in some spots but otherwise the roof is in good condition. The roof inspector checks the roof three times a year.

Other-The lights over the circulation desk are not always turning on. Two of the new lights that were just installed have blown so Deb is going to call the electrician to have him come take a look.

### **Current Library Issues**

FY14 Budget-The FY14 budget is in the KVS system and is ready to go on July1.

School Department Support-The summer reading program kicked off today and several members of the Abington Public School were at the Library to help out and greet the children.

Summer Reading Program-There was a great turn out for the kick off for the summer reading program today. Thank you to Lauren, Sandy, Deb and all of the TAB volunteers for their hard work!

### **Old Business**

### **New Business**

Technology Needs-In Fy2014 the Library will need 2 staff computers, 4 public computers, printer and possibly 2 tables. Funding for these items will be State Aid or Unrestricted Trust Funds.

State Aid Budget-There is about \$50,000 in the State Aid Account.

Codes of Conduct-Revisions were made to the Code of Conduct Policy. **MOTION to approve amendments to the Code of Conduct Policy was made by Will, seconded by Gail and accepted unanimously.**

### **Next Board Meetings will be held**

**August 5<sup>th</sup>-Regular Meeting to be posted for 7:00**

**September 9<sup>th</sup>-Regular Meeting to be posted for 7:00**

**MOTION to Adjourn @ 8:40 pm was made by Will, seconded by Gerry and accepted unanimously.**