

**Board of Trustees
Abington Public Library**

Meeting Minutes

July 14, 2014

Called to Order: 7:04pm

Attendees: Henry DiCarlo, Chairman
Betty Henderson, Vice Chairman
Laura Nuttall, Recording Secretary
Gail Bergin
Gerry Haas
Kathy Jones
Jake O'Neill
Deborah Grimmett, Library Director

Absent: Will Adamczyk
Barbara McLaughlin

Guest: Amy Hindle

Minutes for the meeting held on June 9, 2014 were reviewed by the board. **MOTION to accept the June 9, 2014 minutes was made by Gail, seconded by Jake and accepted unanimously.**

Chairman's Report

- Henry was at one of Amy's Toddler Time programs and reported that she did a great job.
- The Daylily sale went well. The Library received \$400.00 for the Garden Maintenance Fund.

Library Director's Report

- Monthly financial and statistical reports-All of the money in the Salary and Expense Budget for FY14 was used. Next year we will be looking into a revolving account to purchase paper, ink, etc. from copy machine and printer revenue. Statistics were down 3% but that is better than most of the other Libraries in the area. People count was still up.
- FY14 Financial and statistical reports-FY14 statistics were about average. There was a significant increase in Overdrive and eBooks. Zinio did not do as well and was not working as advertised.
- FY14 State Aid Expenditure report-The APL received \$16,311.90 in State Aid. We should receive more next year. State Aid expenditures included staff computers, public computers and William Landay for his presentation at Abington Reads. This year the APL will spent \$22,000.00 in State Aid.
- Lions-The Abington Lions Club has collected just under 700,000 pennies.
- Abington Reads 2015-"The Finest Hour" by Michael Tougias will be the book for this year. Michael Tougias will be in Abington on March 23, 2015 at 7:00 pm. He may also do a presentation at Abington High School that afternoon.

Building Issues

- HVAC-There is a dead relay in one of the air conditioning units. The other unit is still working.
- Electrical- Andy will be coming to take out the old ballasts and fix the ceiling tiles.
- Windows-Since it has been determined that the windows are stained, Deb is going to try to use Glisten on one of the windows to see if it helps.
- Other-The cleaning company has changed the person who cleans the Library. There is still only one person assigned to the Library but sometimes she has another person with her.

Current Library Issues

- FY15 Budget-The FY15 budget is \$453,005. It is \$5,212 short of the MAR of \$458,217.
MOTION to authorize Deb to put an Article in the Town Warrant for \$5,212 was made by Jake, seconded by Gerry and accepted unanimously. The FY15 budget has a 3% raise for non-union staff in it. The Town Manager is working on getting all of details worked out with the Selectmen to implement the raise. When the non-union employees get their raise, it would be retro to July 1, 2014.
- Summer Reading Program-The Summer Reading program is going well. As of now, the kids program has achieved 300 hour of reading, the teens 139 hours of reading, and the adults 389 hours of reading. The online portion of the teen program has yielded 18 book reviews and the adults have 61 book reviews.
- Other-Amy Hindle the Children's Librarian was introduced to the Board and welcomed by all.

Old Business

- Donation- Christina McMahon is going to hang the painting donated by Louise Schmuck in the study room.
- Public Copy Machine-Bay copy has delivered the 2 new copy machines. No issues with the Public Copy Machine.

New Business

- Outdated Policy Revocation-Pre-School Story Hour Age Policy-**MOTION to rescind the Pre-School Story Hour Age Policy was made by Gerry, seconded by Gail and accepted unanimously.**
- Outdated Policy Revocation-Use of Electronic Devices within the Library-**MOTION to rescind the Use of Electronic Devices within the Library Policy was made by Jake, seconded by Betty and accepted unanimously.**
- Outdated Policy Revocation-Word Processing Workstation Usage-**MOTION to rescind the Word Processing Workstation Usage Policy was made by Kathy, seconded by Betty and accepted unanimously.**
- Town Charter Review-At the Charter Review meeting it was brought up that the position of Library Director should be under the control of the Town Manager and not the Board of Trustees as it is now. A change in the Charter would make the Board of Trustees an advisory board not

an operational board. The members of the Board of Trustees as well as Deb are not in favor of this change. Henry and Deb plan on going to subsequent Chartered Review meetings.

-FY15 State Aid Budget Proposal-This Proposal will be done at the next meeting.

-Other-The Arts Council will be having an Auto Show in the Library Parking Lot on August 2, 2014.

Next Meeting:

September 8, 2014-Regular Meeting to be posted for 7:00pm.

MOTION to Adjourn to the Town Meeting at 8:41pm was made by Gerry, seconded by Betty and accepted unanimously.