

**Abington Public Library  
Board of Library Trustees**

Meeting Minutes

Sept 9, 2024

Called to Order 7:06pm

**Attendees:** Henry DiCarlo, Chair

Gail Bergin, Vice Chair (acting Chair)

Carrie Murray

Laura Brink

Sue Crowley

Mary Gillis

Gerry Haas

Barbara McLaughlin

Jake O'Neill

Deborah Grimmer, Library Director

**Minutes of the Previous Meeting**

- Minutes of the meeting held on July 8 were reviewed by the Board.

**MOTION to approve the July 8, 2024 minutes was made by Gerry, seconded by Barbara and accepted unanimously with Jake and Carrie abstaining.**

**Chairman's Report**

- Fire Department is looking to begin Phase I of the DPW project on Central Street

**Library Director's Report**

- Monthly Financial and Statistical Reports: Everything looks good. Salary line is where we should be. We are ahead on the book budget, we should be 25% by the end of the month. July and August print, circulation and digital were all up. The museum passes were well used. Overall a good summer.
- FY24 State Aid Expenditures: We will review next meeting.
- Friends Update: Their first meeting is next Monday. They will do a book sale in April of 2025.
- OCLN Update: The first members council meeting is next week. They will review the budget at that time.

- Programming Update: Summer went well. Fall Toddler Time registration is coming. Kids programs sign ups are going well. Amy has school class visits scheduled. Touch-a-Truck was last Saturday and there were over 200 people. There were 20 people for the Saturday story hour.
- ARIS Highlights: The report has been complete. We are in good shape. The financial report is due the first Friday in October.

### **Building Issues**

- Roof: After a roof inspection the EPDM (the rubber part) has some issues. It is still being reviewed. There was a very small leak after a recent storm. We are waiting to hear back.
- HVAC: It is doing what is supposed to do.
- Electrical Issues: We have an electrician who is available for smaller jobs: emergency lights in the restrooms, etc.
- Water: There is a demand for a water bottle filling station. There is no grant available at this time. We will continue to work with the town.
- Other: The hot water heater is no longer working. Gouthro installed a new one today.

### **Current Library Issues**

- Civic Hub LSTA Grant Update: The grant ends on September 30<sup>th</sup>. We are in good shape. We can spend the rest of the grant money on books. The final report is due October 21st.
- Summer Reading Program Update: The Summer Reading Program ended. Summer reading read a total of 2,654.13 hours of reading time. Kids/teens read 1,334.68 hours. The programs went well. A great success!
- Town Wage and Classification Study: No updates.
- Patron Chromebooks and Hotspots: The policy change is working. The hotspot has been returned. Two new Chromebooks have been ordered.

### **Old Business**

- Fall Story Walk: The Story Walk is due to go up soon. It is ready to go.
- TAB Overnight Follow Up: There were 15 participants. They had a wonderful time.

### **New Business**

- Holiday Schedule: October 31<sup>st</sup> we will close at 5pm. Monday December 23<sup>rd</sup> close at 5pm. Closed 12/24, 12/25.

**Motion was made by Carrie and seconded by Laura to approve the holiday hours. It was approved unanimously.**

- Afterschool Student Behavior Expectations: We have created YA Room Guidelines for students using the Teen Room.
- Code of Conduct Revision: We reviewed revision of the Code of Conduct policy.

**Motion was made by Mary and seconded by Sue to approve the Code of Conduct. It was approved unanimously.**

- Abington Reads 2025: We are in negotiations with Amanda Peters, author of “The Berry Pickers”, to be the next Abington Reads book. We are looking to do a program in late March, early April.
- Website: We may need to update the website with federal updates. We may need to find a new vendor.

**Next Meeting: October 21 at 7:00pm**

**Motion to recess at 8:26pm was made by Carrie, seconded by Gerry and accepted unanimously.**