

Abington Public Library
Board of Library Trustees

Meeting Minutes

September 13,2021

Called to Order 7:03pm

Attendees: Henry DiCarlo, Chair

Betty Henderson, Vice Chair

Laura Nuttall, Recording Secretary

Gail Bergin

Mary Gillis

Gerry Haas

Barbara McLaughlin

Carrie Murray

Jake O'Neill

Deborah Grimmett, Library Director

Minutes of the meeting held on August 9,2021 were reviewed by the Board.

MOTION to approve the August 9,2021 minutes was made by Gerry, seconded by Betty and accepted unanimously.

Chairman's Report

-Henry read a thank you note from Jean Lothrop for the Staff Breakfast.

-Will Adamczyk, a former APL Trustee, is on the Charter Review Committee. It will be helpful to have someone with knowledge of the Library on the committee to make sure the language is clear that the appointing authority for the Library Director and staff is the Board of Trustees.

Library Director's Report

-Financial and Statistical Reports-The budget is looking good. It is early in the year and things are where they should be financially. Circulation has been up and

down. Digital circulation is still high. Stats for July and August will be available at the next meeting.

-Summer Reading Program Wrap Up-Summer reading was very successful. There were 106 readers and over 1,000 minutes logged.

-Friends Update-The Friends meet on Monday. On their agenda is an outside Book Sale in October. There was a donation of military history books that will be on sale. The Friends are looking for donations of non-fiction, children's, YA and new fiction books.

-Other-Deb has all five of the T-Mobile Hot Spots. One of them is not working so it will be fixed and all of them will be made available to the public soon.

Building Issues

-Roof Planning-Deb met with the lead architect and the company flew a drone over the roof to film it. They also took plans of the building to scan and return. Right now, there is less than three inches of insulation which is not up to code now. Weight for solar panels is being explored. The valleys that leak are going to be fixed with ice shields and the soffits are going to be inspected. The cupola will be cleaned and inspected. The key to the cupola is still missing, hopefully it is up at the cupola door.

-Water Faucets-Water faucets and a filling station are backordered. They will be installed when they come in.

-Automatic Door Opener-The reset button broke so Deb had Dormakaba come out and fix it.

-Current Library Issues

-Reception in celebration of the marriage of Children's Librarian Amy Hindle and Eric Metejka-On Wednesday, September 22,2021 from 4-6 there will be a public reception for Amy and Eric. All are invited to attend.

-Library Programs for Fall-Book Talk had 18 people in attendance today. All the other Book Clubs have had very good attendance. The Plymouth County Suicide prevention group will be meeting tomorrow at 6:30 with a possible follow-up on October 1 from 9-4 in the Copeland Room. Next Thursday is the film premier screening of "Stephano: The True Story of Shakespeare's Shipwreck" at 7:00 in the Copeland Room. Ted Reinstein will be at the APL in November. The Copeland Room has been very busy with quilters, Brownies, condo association group meetings, and writers. This Saturday Dinoman will be set up in the back of the Library in front of the windows. All the Story Hours and going well.

-Fall Story Walk-Lois Ehler's book "Red Leaf, Yellow Leaf" will be the story walk book at Griffins Dairy. The story walk will be set up on Tuesday and will stay until Halloween.

-Other-The Library has a new laminator.

-Other-Amy and Eric's wedding was lovely and the staff had a great time.

Old Business

-Food Truck Impact through Oct.27-The Food Trucks were going to be coming back to the APL parking lot after school started, but now they are staying over at Reilly Field which means no impact for library parking.

-ARIS-The statistical report, ARIS, that is done every year is completed and Deb has sent the report. Any Board member that would like a copy see Deb.

-FY21 Curbside Statistics/Discussion of Curbside Services-There are still a few people using the curbside service so it will continue. Holds will be held at the circulation desk just like any other hold then a staff member will take the materials to the car or table out front. As of Labor Day, staff will discontinue pulling stacks of children's books for patrons.

New Business

-December Holiday Schedule-Christmas and New Year's are on a Saturday this year. The Friday before Christmas and New Year's the Library will be closed, and a floating holiday will be made available to staff to be used between November 29,2021 and January 31,2022. **MOTION to close the Library on Friday, December 24,2021 Saturday, December 25,2021, Friday, December 31,2021 and Saturday, January 1,2022 was made by Mary, seconded by Gerry and accepted unanimously.**

-COVID-19 Policy Review-Study Rooms-The Study Rooms are tentatively scheduled to reopen on November 1,2021. Marty is comfortable with the air filters in the rooms, and it will be recommended that masks should be worn when in the Study Rooms.

-Hotspot Lending Policy-**MOTION to approve the Hotspot Lending Policy was made by Barbara, seconded by Gail and accepted unanimously.**

-FY23 Budget Preliminary Discussion-Deb has a department head meeting on Wednesday. An increase in the Building Maintenance and Repair Line, a 2% non-union raise and the increase in the Book Budget will all be in the FY23 Budget. The new Children's Librarian position will also be in the new budget.

-Other-Back to school has gone well. The 5th and 6th graders go into the Children's Room and the 7th and 8th graders go int to the YA room or the tables outside Deb's office. High School Student's and other adults can use the back tables and chairs by the windows. There have been no issues so far with any groups of children in the Library after school.

Next Meeting:

October 18,2021 at 7:00pm

November 29,2021 at 7:00pm

Motion to adjourn at 8:51 pm was made by Carrie, seconded by Gerry and accepted unanimously.