

**Abington Public Library
Board of Library Trustees**

Meeting Minutes

October 6, 2025

Called to Order 7:02 pm

Attendees:

Henry DiCarlo, Chair
Barbara McLaughlin
Mary Gillis
Laura Brink
Jake O'Neill
Gerry Haas
John Leahy
Deborah Grimmett, Library Director

Absent:

Gail Bergin, Vice Chair
Sue Crowley

Minutes of the Previous Meeting

- Minutes of the meeting held on September 8, 2025, were reviewed by the Board. **MOTION to approve September 8, 2025, minutes was made by John, seconded by Gerry, and accepted unanimously. Jake abstained.**

Chairman's Report

- Paying attention to the budget situation and the Board of Selectman.

Library Director's Report

- Monthly Financial Report: Currently in good shape. Using ink cartridges at a faster pace than expected.
- Statistical Report: July, August and September statistics reviewed. All three months exceeded 11,000 total circulation which is a first for the APL. More patrons have been checking out DVDs most likely because patrons are cancelling streaming services.

- Friends Update: Met on September 15th. The Friends decided not to have a fall book sale and will focus on another holiday gift card raffle basket.
- OCLN Update: Member council voted to go forward with the Evergreen System. Transition was initially set for the middle of June but may be pushed up to April to avoid the end of the fiscal year.
- Programming Update: Fall programming is up and running. Children's programs are fully booked. Saturday Family Story Hour has been running with 25 to 30 people in attendance. Tarot Card reader is scheduled to be at the Library on October 29th.

Building Issues

- A/C Study: Study has been completed but no updates.
- Main Space Light Switches: Deb reached out to Ockers about redoing the light switches. They have not returned the call.
- Outdoor Benches: The board reviewed the draft application for funding from the Community Preservation Act.

Current Library Issues

- IMLS/MBLC Update: The remainder of the FY25 funds will not be going to MBLC due to federal government shut down. FCC decided to defund E-rate which covers hot spots for libraries. APL doesn't use that system, so it won't be impacted.
- StoryWalk®: Fall book was changed before the Octoberfest weekend. The library continues to receive positive feedback about the books.
- FY27 Budget Messaging: Deb spoke to town manager. Selectman only holding one meeting in October so library will not be meeting with the Selectman until the November 10th meeting at the earliest.

Old Business

- Website Transition: Transition went well with no interruption to services. The new company has responded to all questions and problems.
- Envisionware Cloud Nine Service Upgrade: Staff and public like the new software. Transition to the new software was also easy. The new software may be able to allow patrons to reserve computer time online.

- Borrowing Policies OCLN Standardization Update: Deb met with Standardization committee this morning. Several libraries are for standardizing loan periods but don't want to change their loan periods.
- Eagle Scout Project: The project was completed on-time. The box for games is currently in the copy room.
- Study Room Policy Updates: Based on discussion of the policy during last month's meeting Deb got some statistics about usage. From January 1st to September 10th the study rooms were used for a total of 1,934.5 hours which included 6 users who used the study room for more than 50 hours. One patron has 620 hours. The policy will remain as voted last month.

New Business

- FY 26 State Aid Compliance Form: Board reviewed the form
- FY 25 State Aid Expenditures by Category: Board reviewed expenditures.
- OCLN MFA Update and Supporting Expenditures: The multifactor authentication for email is up and running and working well.
- Internet/Computer Use Policy Update: The Board reviewed the policy.

MOTION to approve updated policy was made by Gerry, seconded by Laura and approved unanimously.

- Staff and Public Computer Purchases: Windows 10 will be going away at end of October so older computers will no longer get automatic security updates. Several computers will need to be replaced to ensure our computers are safe. Costs will be covered by State Aid funds.
- Holiday Hours: Closing at 5 on Monday December 23rd. **MOTION to approve modifications to the library hours for the holidays was made by Gerry, seconded by Barbara and approved unanimously.**

Next Meetings: November 3rd @ 7 pm

MOTION to adjourn the meeting was made at 8:33 pm by Laura, seconded by Mary, and accepted unanimously.