

**Abington Public Library  
Board of Library Trustees**

Meeting Minutes

October 21, 2024

Called to Order

7:06pm

**Attendees:** Henry DiCarlo, Chair

Carrie Murray, Secretary

Laura Brink

Sue Crowley

Mary Gillis

Gerry Haas

Barbara McLaughlin

Deborah Grimmer, Library Director

Absent: Gail Bergin, Vice Chair, Jake O'Neill

**Minutes of the Previous Meeting**

- Minutes of the meeting held on September 9 were reviewed by the Board.

**MOTION to approve the September 9, 2024 minutes was made by Barbara, seconded by Sue and accepted unanimously.**

**Chairman's Report**

- Town Meeting is coming up next month
- Carrie Murray is moving and is resigning from her position on the board.

Thank you all!

**Library Director's Report**

- Monthly Financial and Statistical Reports: Everything looks in good shape. The book budget is about 1/3 expended at this point, which is exactly where we should be.
- Friends Update: They will be having book sale on April 26, 2025. A gift card raffle is happening as well.

- OCN Update: Eastern Nazarene is leaving the OCN network on December 31<sup>st</sup>. The budget for Fiscal 2025 will go up slightly. The network is beginning the process of new software procurement. A by-law review will be happening soon.
- Programming Update: The Saturday book club has started – we are looking to increase attendance. The children’s programs are going very well.
- State Aid Financial and Compliance Report: The report has been turned in. The materials expenditure was \$91,042.32. We are in good shape.

### **Building Issues**

- Roof: The warranty of installation will run out on December 1<sup>st</sup>. We are looking to get another roof inspection in January.
- Plumbing: There was a leak from a water supply line in the ceiling over the staff room. It is currently stable. Gouthro Plumbing is working on it.
- A/C: We have reached out to Habib and Associates to get a quote for pre-bid work to replace the air conditioning.
- Electrical Issues: We are fixing and replacing some electrical issues at this point. We are reaching out to different electricians to see who is available to do the work.

### **Current Library Issues**

- Civic Hub LSTA Grant Update: The grant has ended and the final grant report has been submitted. The grant was a success.
- Website Update: We are looking to find a new website company. Piper Webs is retiring on October 1, 2025. We will continue to research various companies.
- Calendar and Museum Pass Software Issue: Plymouth Rocket, the company that overseas our calendar page is having issues with their software. We are now looking for new pass and calendar module software.
- Town Wage and Classification Study: No updates.

## **Old Business**

- Story Walk Wrap Up: The third Story Walk did go up and people loved it. It is now time to take it down.
- Teen Room Behavioral Expectations: The Teen Room has been busy and the expectations have been going well.

## **New Business**

- FY26 Budget: We reviewed the preliminary budget for FY26 for level services. Deb will meet with Andrew and Scott next week to discuss.
- FY24 State Aid Summary: We reviewed the summary, which shows us what state aid we have spent and we have available to spend for this year.
- FY24 Gift Account Summary: This summary showed what we spent from the gift account. The money was mostly spent on children's programs.
- FY24 Trust Fund Summary: Reviewed the Trust Fund Summary. Not much was spent this year.
- FY24 Lost Book Account Summary: This is a revolving fund, money that is paid to the library for lost books. We spent the revenue on new books.
- FY24 Garden Fund Summary: This is in a gift account. Money made from the Daylily sale is put in this account. The money spent is used to maintain Sheila's Garden.
- Other: Lynn and Deb are going to the Veteran's Day event at the Senior Center.

**Next Meeting: November 25<sup>th</sup> at 6:30pm prior to the Town Meeting, January 13<sup>th</sup> at 7:00pm**

**Motion to adjourn at 8:32pm was made by Carrie, seconded by Gerry and accepted unanimously.**