

**Board of Trustees  
Abington Public Library**

Meeting Minutes

November 17, 2014

Called to Order: 7:03pm

Attendees: Henry DiCarlo, Chairman  
Betty Henderson, Vice Chairman  
Laura Nuttall, Recording Secretary  
Will Adamczyk  
Gail Bergin  
Kathy Jones  
Barbara McLaughlin  
Jake O'Neill  
Deborah Grimmatt, Library Director  
Absent: Gerry Haas

Minutes for the meeting held on October 20, 2014 were reviewed by the board.

**MOTION to accept the October 20, 2014 minutes was made by Will, seconded by Betty and accepted unanimously.**

**Chairman's Report**

-Thank you to Deb and the Staff of all that they did to make the Lions Penny Project so successful.

**Library Director's Report**

-Monthly financial and statistical report-Financially everything where it should be. More than half of the Building Repair and Maintenance budget has been spent. Book buying is right on target. Circulation is still down and the people count is down this month.

-Fall Programming-The program with Ted Reinstein was well attended. The "Fireman of 1899" program is Tuesday and another adult craft night is Thursday.

-9<sup>th</sup> grade class visits-The visit from the 9<sup>th</sup> grade class was fantastic. Almost the whole class came to the Library and almost all of them now have Library Cards.

-Friends-Thank you to the Friends who provided refreshments for the programs as well as the Million Penny reception.

-Recognition Wall-The plaques are in process.

### **Building Issues**

-HVAC-The Town Hall computer system has failed also. Brunell had to fix it. There is a new system that might not have to replace all the controllers. It would be much cheaper if the controllers do not have to be replaced and if both buildings could be fixed at the same time.

-Hot Water-When the irrigation sprinklers were turned off, there was water discover leaking from the Hot Water Heater. There was a small leak but it had to be replaced.

-Lobby/Roof-Water spots were discovered in the Lobby after the November 1<sup>st</sup> rain storm. The roofers were not sure if the water is coming in thru the light on the cupola or a vent pipe box not installed correctly. They have done some repair work and have patched some shingles in the roof.

-Other-Christina McMahon is going to help with the HVAC matters.

### **Current Library Issue**

-FY15 Waiver Application-The waiver application was received. It will be considered in January.

-Charter Review-There are no updates from the committee to report.

-FY15 LSTA Grant "Science is Everywhere"-The first programs are Owl programs on December 4<sup>th</sup> and December 13<sup>th</sup>. The whole list of programs will be available soon.

-Lions Club Penny Campaign-The One Million Penny Campaign has ended. The pennies will be picked up December 4<sup>th</sup> and the check from the bank will be available shortly after. Thank you to Phil and Abington Bank.

-FY16 Budget-The FY16 Budget was submitted. The salary line includes a 3% nonunion raise, but there may be a Town Meeting Article with the 3% nonunion raise in it.

## **Old Business**

-FY16 Action Plan Update –**MOTION to approve the FY16 Action Plan was made by Will, seconded by Jake and accepted unanimously.**

-Customer Service Policy-**MOTION to approve the Customer Service Policy was made by Will, seconded by Barbara and accepted unanimously.**

-Other-The new Customer Service Policy is needed because there have been some patrons behaving badly as of late.

## **New Business**

-FY17 Strategic Plan Preliminary Discussion-A committee of people is being assembled for the FY 17 Strategic Plan. A survey is being drawn up that should be available in February.

-Proposed TAB Overnight-TAB would like to have an overnight at the Library. The dates of March 13-14 have been chosen with a snow date of March 27-28. The exact theme of the overnight has not been determined. **MOTION to have a TAB overnight in the Library March 13-14 was made by Will, seconded by Gail and approved unanimously.**

-Service dogs-children reading to dogs program-There is a non-profit organization called Dog Bones that would bring one dog into the Library so that reluctant readers and beginning readers could come in and read to the dog. The dog would have to be in the Copland Room and would come in on days that the cleaners come so that allergens are not on the room too long. The Consensus of the Board is that it is worth exploring this program.

-Other-The Wareham Library has been decertified.

## **Next Meetings:**

**January 12, 2015-Regular Meeting to be posted for 7:00 pm.**

**February 23, 2015-Regular Meeting to be posted for 7:00 pm.**

**MOTION to Adjourn at 8:27 pm was made by Will, seconded by Kathy and accepted unanimously.**