

**Abington Public Library  
Board of Trustees**

Meeting Minutes

Date: September 13, 2010

Called to Order: 7:03

Attendees:

- ✓ Henry DiCarlo, Chairman
- ✓ Betty Henderson, Vice Chairman
- ✓ Jake O'Neill, Recording Secretary
- ✓ Will Adamczyk
- Christina McMahon
- ✓ Kathleen Jones
- ✓ Gail Bergin
- ✓ Laura Nuttall
- ✓ Gerry Haas
- ✓ Deb Grimmer, Acting Library Director

**Chairman's Report**

- The soccer parade didn't cause any issues with the library
- The Abington Finance Commission reorganized and Katie Marini is now the library's liaison.

**Acting Director's Report**

- Financials – The budget is on target for the most part. The OCLN money has been spent, the utilities are on target. The Culturegrams database is now in the book line item. Book expenditures are in good shape.
- Circulation – Circulation was down in July, but way up in August. The circulation was calculated per hour and those numbers are way up compared to a year ago. Museum passes seem to be down due to Friday closings.

**Programming Report**

- The summer reading program had fewer readers enrolled and 192 fewer hours of reading time. The Friends of the Library will be adopting one Red Panda and one Kiwi Bird.
- Story hour will start the first week of October. The Monday morning drop in story hour will be paid for by a Target Grant. There will also be Wednesday morning toddler time, Thursday morning story hour and a story craft program at the end of September.
- Friends of the Library will be hosting a lecture entitled "Legacies in Stone" about the sculptures in Boston. It will be on October 26<sup>th</sup> at 7 pm.

**Fundraising Programs**

- Gift Jar has still been popular and it hasn't impacted the money coming in to the Friends desk.
- Other fund raising ideas were discussed by the board including a read-a-thon associated with the release of the new Harry Potter movie.

**Building Update**

- Some of the light bulbs and ballast have been changed out. The A/C in the story room and YA room have been fixed

**Current Library Issues**

- FY '11 Budget. Special town meeting will be held on October 18<sup>th</sup>. One of the articles will be a request for an increase in funds for the Library. According to the town manager it will be about \$9,000.

- Deb had a discussion with the Friends concerning funding for a third shift on Saturdays. They are going to wait until after Town Meeting to decide but are currently leaning towards saying no because they don't want to set precedent of paying for salaries.

- A portion of the LSTA grant was received by the town. We are awaiting a second EFT for the remainder of the amount and a press release will be submitted after that portion is received.

Deb notified Emily about the grant.

- The holiday schedules were discussed. The library will be closed on December 24<sup>th</sup> and 25<sup>th</sup> for Christmas. The library will be closed on November 25<sup>th</sup> and 26<sup>th</sup> for Thanksgiving. The day before is a half day and based on the limited use of the library on that day, there was a discussion about using that day as the floating holiday.

**A Motion was made by Gerry to close the library on November 24<sup>th</sup> for the floating holiday. It was seconded by Will and accepted unanimously.**

### **Old Business**

- Revisions to the meeting room policy were reviewed.

**A Motion to accept the Meeting Room Policy as revised was made by Jake. It was seconded by Gail and accepted unanimously.**

- The board reviewed the revisions to Library Material Form.

**A Motion was made by Will to accept the Reconsideration of Library Materials Policy and Form as amended during the meeting. It was seconded by Betty and accepted unanimously.**

### **New Business**

- The board discussed putting up a sign for the Joyce Bumpus donation.

**A Motion was made by Kathleen to approve spending \$195 from the Christine Curtis Fund for the purchase of a plaque. It was seconded by Laura and accepted unanimously.**

- The town manager is looking for a long range schedule from all boards for meetings. Deb will submit the following dates: October 18<sup>th</sup>, November 15<sup>th</sup>, December 13<sup>th</sup>, January 10<sup>th</sup>, February 14<sup>th</sup>, March 14<sup>th</sup>, April 11<sup>th</sup> and May 9<sup>th</sup>.

**Next Board Meetings to be held on October 18<sup>th</sup> at Town Meeting at 6:45, October 25<sup>th</sup> and November 15<sup>th</sup> at 7 pm for monthly board meetings.**

**Motion to Adjourn @ 9:00 p.m. was made by Laura, seconded by Gerry and accepted unanimously.**