

**Abington Public Library
Board of Trustees**

Meeting Minutes

Date: October 25, 2010

Called to Order: 7:05

Attendees:

- ✓ Henry DiCarlo, Chairman
- ✓ Betty Henderson, Vice Chairman
- ✓ Jake O'Neill, Recording Secretary
- ✓ Will Adamczyk
- ✓ Christina McMahon
- ✓ Kathleen Jones
- ✓ Gail Bergin
- ✓ Laura Nuttall
- ✓ Gerry Haas
- ✓ Deb Grimmer, Acting Library Director

Minutes for meeting held on July 19, 2010 were reviewed. **MOTION to accept July 19th minutes was made by Kathy, seconded by Gail and accepted unanimously. There were two abstentions due to absence from the July Meeting.**

Chairman's Report

- The Town Meeting went well and the Library received additional funds.

Acting Director's Report

- Financials – The budget is on target for the most part. An additional \$9,000 was received from the town as voted on during the Town Meeting and it will be applied to the salary line item.
- Circulation – Circulation was down in September based on September 2009, but once again it is up when calculated per hour open. September circulation numbers down in comparison to August numbers.
- The Friends of the Library made over \$300 at the SAGE Yard Sale. The Friends Book Sale has been set for April 2011.

Programming Report

- The summer reading program animals have been adopted and the display has been put up. The state has signed on to the Federal collaborative summer reading program. Next summer's theme will be One World Many Stories. It is sponsored by the Boston Bruins and there will be an adult program running with it.
- Children's Programming is coming along. The numbers for Toddler time are very high with 19 in the program and 11 on waiting list. The numbers for the Monday morning drop in are way down, most likely due the cancellation of St. Bridget's Play Group.
- Deb was contacted concerning performing Red Riding Hood from the Wolf's Perspective at the library. Deb will keep us informed.
- Abington Bank donated the bookmarks once again.
- The Rotary Club donated \$300 for the library to do with as needed.
- The town manager is looking at getting a general town letter head to save money.

Fundraising Programs

- The Harry Potter fundraiser will target the release of the second movie for book 7.
- The donation jar is just about at \$1,500 to date.
- An additional \$48 was received from the Day Lily sales.

Building Update

- The battery for the emergency lights is no longer working. Deb has received one price quote and is waiting for other prices before purchasing.
- The batteries in the handicapped doors have been replaced.
- The cleaners had a spill associated with a leaking bucket and it was cleaned at no cost.

Current Library Issues

- FY '11 Budget. The library received \$9,000 in additional funds for the salary line item. It will be used for part time staff on Saturday's which will free up staff to work on Fridays. It will also increase hours for the Reference Librarian and one Library Assistant. This will free up time for staff to work on the grant requirements.
- State Aid Waiver Update. All the required paperwork has been completed and submitted. Henry and Deb will attend a meeting in January to present Abington's position.
- LSTA Teen/Tween Grant Update. We are still awaiting receipt of the full amount of the grant. The staff is getting ready for the first meeting for the grant.
- The library is looking into purchasing a one year license for \$300 which will allow the library to show an unlimited number of movies for the year.

Old Business

- Last meeting the board approved \$194 to purchase a sign for the Donor Wall. It didn't include installation which will cost \$74.

A Motion was made by Jake to approve spending \$195 from the Christine Curtis Fund for the purchase of a plaque. It was seconded by Gerry and accepted unanimously.

New Business

- The Action Plan Update will be reviewed and voted on during the November meeting.
- The library received a letter concerning Fines for Soldiers to raise money for care packages.

A Motion was made by Betty to set aside fines to the library to be donated to Fines for Soldiers starting on October 26th and running through November 20th. It was seconded by Laura and accepted unanimously.

- The Borrowing and Fine Policy was reviewed by the board concerning the loan period and limit per card for DVDs and audio books, which were changed.

A Motion was made by Betty to accept the revised Borrowing and Fine Policy. It was seconded by Jake and accepted unanimously.

- The Study Room policy was reviewed by the board.

A Motion was made by Christina to accept the revised Study Room Policy. It was seconded by Will and accepted unanimously.

- The Policy for Providing Access to Meeting Minutes was reviewed by the board in light of recent changes to the requirements for board meeting minutes.

A Motion was made by Will to approve the revised the Policy for Providing Access to Meeting Minutes. It was seconded by Gail and accepted unanimously.

The Next Board Meeting will be held on November 15th at 7 pm.

Motion to Adjourn @ 8:42 p.m. was made by Will, seconded by Betty and accepted unanimously.