

**Abington Public Library**  
**Policy on Commercial Partnerships**

- No commercial items may be sold in or through the Abington Public Library without being reviewed by the Library Director and/or the Board of Library Trustees. Approval will be granted when it is deemed that a promotion is in accordance with the Library's Mission Statement.
- It is the responsibility of the Library Director to make the initial determination whether or not the library will participate in any proposed program. Any situations that are unclear or disputed will be referred to the Board of Library trustees for a decision.
- Library Director and/ or the Board of Library Trustees reserves the right not to participate in any program they deem to be inappropriate. As a general rule at least some portion of the proceeds from the sale of the items must benefit the Library and its programs and services through a gift donation. Each request will be judged on its individual merit.
  - Persons wishing to sell commercial items in and/or through the Library should request permission to do so in writing from the Library Director. The request should explain how the promotion benefits the Library.
  - Materials relating to these items to be sold, once approved by the Library Director and/ or the Board of Library Trustees will be displayed in a public area. Such material will be dated upon receipt and displayed only for a designated period of time.
  - All Press Releases and other Publicity must be approved by Library Director and/ or the Board of Library Trustees.
  - Within the Abington Public library, persons, other than Library Staff, are prohibited from distributing any materials directly to library patrons unless specifically authorized to do so by the Board of Library Trustees. Persons refusing to comply with this policy will be asked to leave and the program will be discontinued.